

2013 COMPREHENSIVE ANNUAL FINANCIAL REPORT



For the Fiscal Year Ended December 31, 2013
PORT OF BREMERTON, STATE OF WASHINGTON

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***Comprehensive Annual
Financial Report***

For the Fiscal Year Ended December 31, 2013

**Prepared by Becky Swanson,
Chief Financial Officer**

**The Port of Bremerton
Bremerton, Washington**



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**Port of Bremerton
Comprehensive Annual Financial Report
For the Fiscal Year Ended December 31, 2013**

Table of Contents

	Page No.
 SECTION 1: INTRODUCTORY	
Letter of Transmittal	1-11
GFOA Certificate of Achievement for Excellence in Financial Reporting.....	12
List of Principal Officials	13
Organizational Chart	14
 SECTION 2: FINANCIAL	
Independent Auditor’s Report	15-17
Management’s Discussion & Analysis	18-23
 Basic Financial Statements	
• Statement of Net Position	24-25
• Statement of Revenues, Expenses and Changes in Fund Net Position.....	26
• Statement of Cash Flows	27
• Notes to Financial Statements.....	28-50
 SECTION 3: STATISTICAL	
Narrative	51-52
 Financial Trends	
• Schedule 1 – Revenues, Expenses, and Changes in Fund Net Position	53-55
• Schedule 2 - Fund Net Position by Component	56
 Revenue Capacity	
• Schedule 3 - Property Tax Levies and Collections.....	57
• Schedule 4 - Assessed Value of Property.....	58
• Schedule 5 - Property Tax Rates	59
 Debt Capacity	
• Schedule 6 - Computation of Legal Debt Margin.....	60
• Schedule 7 - Computation of Direct & Overlapping Bonded Debt	61
 Demographic Information	
• Schedule 8 - Demographic / Economic Statistics.....	62
• Schedule 9 - Ratios of Outstanding Debt	63
• Schedule 10 - Principal Employers of Kitsap County	64

Operating Information

- Schedule 11 - Number of Employees by Division65
- Schedule 12 - Enplaned/Deplaned Freight66
- Schedule 13 - Landings and Takeoffs.....67
- Schedule 14 - Marina Moorage Facilities & Rates 68-69
- Schedule 15 - Largest Property Leases70
- Schedule 16 - Capital Assets Information71

SECTION 1

INTRODUCTORY



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Commissioners
Larry Stokes
Roger Zabinski
Axel Strakeljahn

Chief Executive Officer
Jim Rothlin

Bremerton National Airport
(360) 674-2381

*Olympic View Business &
Industrial Park*
(360) 674-2381

Port Orchard Marina
(360) 876-5535

Bremerton Marina
(360) 373-1035

June 9, 2014

Commissioners and Chief Executive Officer
Port of Bremerton

Gentlemen:

The Comprehensive Annual Financial Report (CAFR) of the Port of Bremerton (the Port) for the fiscal year ended December 31, 2013 is hereby submitted for your review. This report includes an overview of the Port, detailed financial information as presented in our year-end audited financial statements, and statistical data relevant to the Port's operations. This report has been prepared by the Port's Finance Department who is responsible for its accuracy and presentation. Management believes this report fairly presents the Port's financial position and contains all material disclosures regarding the financial condition necessary to gain a full and complete understanding of the financial affairs of the Port.

The Port is legally required to have its financial statements audited annually by an independent accountant. The Port is also required to undergo an annual single audit in conformity with the provisions of the Single Audit Act of 1984 and U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments and Non-Profit Organizations. The Port Commission has engaged the State of Washington's Auditors' Office to provide both a financial audit on an annual basis and a compliance audit on a bi-annual basis. The opinion of the auditor is included in the financial section of this report. When completed, the report will be available on the Port's website at www.portofbremerton.org.

This letter of transmittal is designed to complement the Management's discussion and analysis (MD&A), which presents a narrative introduction, overview and analysis of the financial statements.

PROFILE OF THE PORT

The Port of Bremerton is a special purpose municipal corporation organized under the State of Washington Port Laws R.C.W. Title 53 and is governed by a three-member elected Commission. The Port was created in 1913 by a vote of the people of Kitsap County to ensure public ownership of our waterfront and to promote economic development. The Port proudly celebrated its 100 year anniversary in October, 2013.

The Port is a unique organization that makes significant contributions to the local community by using combined expertise in both the business and government sectors. The Port's revenues, generated from operations, come from airport, business and industrial park real estate and marinas. Other revenues are generated from the general property tax levy. The Port is custodian to approximately 1,787 acres of land and 527,000 square feet of buildings, including Bremerton National Airport, Olympic View Industrial and Business Parks and the Port Orchard and Bremerton marinas. It has direct access to rail link and the Pacific Ocean through an agreement with the Port of Grays Harbor and to national rail road grid via Centralia.

The Port of Bremerton's mission is to fulfill the essential economic development needs of the district while providing leadership in maintaining Kitsap County's overall economic vitality through expansion of comprehensive facilities, programs and services, and to increase the number of family-wage jobs.

ECONOMIC CONDITION

Local Economy

Information presented in the financial statements is best considered in the broader context of the economic environment in Kitsap County (Kitsap) and the surrounding area.

The Port of Bremerton is located in Kitsap County (population 253,900), which is the sixth largest population in the State of Washington.

The county population has been steady, with slight growth, during the past decade. The City of Bremerton, population 39,251 and Port Orchard, population 11,680 are the two largest cities in the Port district. The City of Bremerton also has the largest population in the county. The county is also large geographically, with 398 square miles in area. Waterfront properties are abundant, with 211 miles of salt water shoreline and 33 miles of freshwater-lake frontage.

Kitsap County is a natural place for port districts (there are 12 in the county) because of the county's vast waterfront property. With over 100,000 constituents, the Port of Bremerton is the largest port district, is actively involved in economic development and has the most facilities with its industrial and business parks, airport and two marinas.

Kitsap County is a mix of busy urban activity, rural serenity, business-friendly attitudes, rich history, miles of spectacular waterfront, towering forests and scenic views of the Cascade and Olympic Mountains. The county is known for its award-winning golf courses, parks and botanical gardens, marinas and beaches, kayaking, cycling, and running/walking trails. Kitsap County enjoys top-rated health care, strong cultural and educational facilities, low crime, incredible waterfront estates, and distinct communities tucked into the numerous waterfront "landings".

Kitsap County has the highest concentration per capita of architects and engineers in Washington state and ranks second in Puget Sound in patent awards. Its 120 miles of high-speed fiber (via KPUD) supports virtual commuting and e-commerce.

A recognized leader in several key regional economic sectors, including maritime, military, manufacturing, health care, business services, technology and tourism, adding certified organic vegetable farms and wineries, specialty and big box retail, defense contractors and finance help diversify the economy of Kitsap County.

While having its share of economic hardships during the economic downturn, Kitsap County is noting increased economic activity from new businesses, business growth and infrastructure improvements. The private services sector has slowly begun to rebound with new small businesses starting up, and manufacturing efforts in advanced composites are taking hold. However, government and schools continue to cut positions due to reduced revenues and federal, state and local workers have been impacted by furloughs and layoffs. Conversely, the Navy is currently hiring 2,000 new employees at the local military bases. Kitsap County has continued to move forward with major infrastructure improvements, including upgrades to area roads and construction of the new Manette Bridge that connects Bremerton to East Bremerton.

There are three qualified Historically Underutilized Business Zones (HUBZone) in Kitsap County, and more than 500 acres of land at the Port of Bremerton's industrial park are part of Foreign Trade Zone 216.

The US Navy is a key element for Kitsap County's economy with a growing number of companies in the technology, marine and manufacturing clusters contributing to continued economic growth. Fifty-five percent of all economic activity in the county is directly or indirectly linked to the personnel and procurements at Naval Base Kitsap.

Employing over 26,000 military and civilian personnel, in addition to defense contractor operations, the U.S. Navy continues to remain the highest public sector employer, creating a substantial available talent pool of skilled and semi-skilled shipyard workers, technical experts and management professionals. The total impact of the major bases in Kitsap County include employment of over 37,800 and an additional 15,000 retirees on the payroll, producing labor earnings of \$1.8 billion. Health care has also been a rising economic factor in Kitsap County as Harrison Hospital has shown steady growth by opening satellite hospitals and clinics around the county.

As of March 2014, according to the Washington State Employment Security Department, there were 116,170 people employed in the civilian labor force and the unemployment rate had decreased to 6.7%. Kitsap County has a well-educated work force with 28.9% of residents having a bachelor's degree or higher.

Education continues to be another major employer in the county. There are five different school districts (each with administrative, teaching and skilled worker staffs) and Olympic College in Bremerton, which now offers four-year degree programs in nursing and engineering, in addition to its traditional two-year certificate programs.

The Washington State Ferry System is a critical infrastructure link for Kitsap residents, because of Kitsap County's geographic configuration. More than half of all ridership on the Washington State Ferries originates or ends at one of the three ferry terminals locations in Kitsap County.

Kitsap residents are able to take one of the three ferries each day to jobs in the Seattle metro area. Many professionals in the legal, medical and education professions work in Seattle and live in Kitsap County. The commute-out workforce, estimated at 30% of the employed labor force, can be tapped by local growing businesses. Kitsap residents also use the ferry system to travel to the city for entertainment, sporting events and cultural opportunities not available locally.

Kitsap County does enrich the community with its own cultural opportunities, including authors, musicians, community theater, symphony orchestra, and the art-deco Admiral Theatre.

There are significant differences in median household income between Kitsap and King County. Kitsap's median household income is \$61,776, compared to \$71,175 in King County. The lure of higher paying jobs is the primary reason many Kitsap County residents commute to Seattle. If there were comparable numbers of higher-paying jobs, the exodus to and from King County would diminish.

Long-Term Financial Planning

The measure of success for the Port of Bremerton is how effectively it serves the community through providing services and facilities, promoting a sustainable economy, and undertaking successful custodial oversight of its assets and natural capital. On the resource side, the Port is different from other public agencies in that it does not rely solely on public funds, such as property taxes, to fulfill a community purpose. The Port has access to limited public funds, but it also has the ability to engage in lines of business that earn financial returns. In this regard, the Port uses commercial means to accomplish public ends. The Port has established the following criteria to meet long-term financial goals in order to achieve its overall success in serving the community:

➤ **Financial Standards**

The Port Commission has adopted specific financial standards which guide the Port's operations:

- The Port will prepare annual budgets and six-year capital plans.
- The Port will continue to move toward financial self-sufficiency and reduce public tax dependency for business operations.
- The Port will fund operating activities first from user fees and lease revenues, then from general tax levy funds.
- The Port will use general tax levy funds for capital projects, keeping public purpose priorities, energy efficiency and minimum impact on the environment in the forefront.
- The Port will maintain a \$1.9 million cash balance reserved for emergencies and un-programmed expenses.

➤ **Financial Highlights**

- 2013 operating loss before depreciation of \$1.1 million is 18% lower than 2012, indicating progress toward becoming less tax dependent for operations. Efforts to reduce operating costs continue, combined with a focus to grow revenues to continue decreasing operational tax dependency further in 2014. In early 2013 the Port implemented a staff reduction plan and further cost reductions in order to improve operational results.
- The Port has budgeted to spend over \$8.8 million in capital projects in 2014, subject to award of certain federal and state grants.
- The Port expects to receive \$7.0 million in federal and state capital and operating grants in 2014.

Lines of Business

• **Airport**

The Bremerton National Airport (BNA) is a general aviation airport located southwest of downtown Bremerton, Washington. Commercial activity includes a full-service fixed base operator, as well as more than 10 businesses, including UPS mail and small package activity. Over 188 privately owned aircraft are based at BNA, of which 82 are housed in hangars leased from the Port. There are also 77 privately owned hangars on BNA property. The remaining aircraft are in Port rented tie-downs on the open tarmac. A private corporate jet hangar was constructed during 2013, to add to the already existing corporate hangar at the Port.

Development of the Cross SKIA Connector Road “Airport Way” opened the east side of the airport for property development. South Kitsap Industrial Area (SKIA) is one of eight centers designated for manufacturing development by Puget Sound Regional Council (PSRC).

Airport revenue from hangar rentals and tie-downs in 2013 is up only slightly from last year and accounted for 6.4% of total Port operating revenues.

- **Marinas**

The Port Orchard Marina provides 341 permanent slips and up to 90 slips for guest boaters, with a full service fuel dock. During boating season, Port Orchard Marina is about 95% occupied by permanent residents, with a waiting list for the most popular slip sizes. Adjacent to the Port Orchard Marina, members of the public are able to enjoy the extension of the Port Orchard Marina Park, with an observation platform and children’s playground equipment, and the refurbished Water Street Boat ramp, both completed during 2013.

The Bremerton Marina opened in 2008 as a key piece in the revitalization of the downtown Bremerton Harborside District. As a state-of-the art facility, the marina has 221 permanent slips, and room for 100 visiting boaters. Because of the economic downturn, occupancy of the marina, continues to trend below initial projections. However, in 2013, the marina reached a high of 134 boats during the peak of boating season, with over 110 vessels remaining in the marina at the end of the year. This provides a strong starting point for increased occupancy during the boating season in 2014. Visiting boaters and planned weekend events continue to be very popular with the boating community and generate significant revenues during the summer boating season. A marina marketing specialist engaged by the Port has enhanced the programs to attract new permanent moorage tenants to the Bremerton Marina.

In 2014, the Port will construct a \$1.5 million replacement for the Harper Pier, utilizing grant funds from Department of Natural Resources, a grant from Aquatic Lands Enhancement Account (ALEA), and state appropriations. The replacement pier has intense community involvement by the local community.

Marina revenues of \$1.6 million accounted for 48% of total 2013 Port operating revenues, flat over last year.

- **Industrial and Business Park**

Olympic View Business and Industrial Parks exist on 587 acres of industrial-zoned land inside the City of Bremerton. Within these parks, 32 businesses produce about 834 jobs. The Port owns ten buildings and leases a 25,500 square-foot building in the business park, with 100% occupancy in the two parks for most of 2013, significantly above the county average of 90% in Kitsap County.

Eleven pad ready sites with full utilities in the Northeast Campus Phase I are available for lease, with the completion of the NE Campus Phase 2 project, funded in large part by a \$1.067 million grant from the Washington State Department of Commerce. Future buildings constructed on these sites are to provide facilities needed to create family wage jobs. In addition, more than 30 acres of leasable land offer easy access to roads and industrial infrastructure.

Real estate rental revenues of \$1.5 million remained flat and accounted for 44.7% of total 2013 Port operating revenues.

- **Community Access**

The Port operates a number of public-use facilities including parks, boat launches, piers and facilities for visitor use at the airport and marinas. The Port encourages public activity on Port properties and participates in numerous public events during the year including festivals, holiday events and boat shows.

Financial Management Information

- **Budgeting Controls**

Washington State Law, RCW 53.35.010 through 53.35.040, prescribes procedures for the preparation of annual budgets by port districts. In July and August each department director and manager of the Port of Bremerton prepares a proposed budget to be reviewed with the Chief Financial Officer and Chief Executive Officer. The preliminary budget is provided to the Port Commission for comments. Final budgets are adopted by the Commission in November for the following calendar year. The final budget document, that includes amounts to be raised by taxation, is filed with the County Treasurer on or before the thirtieth day of November.

Budgetary control is maintained at the department level. Monthly departmental financial statements are produced comparing actual results to budgeted figures. These statements are analyzed and distributed to the Port Commission and senior management. Adjustments to budgeted amounts are approved by the Port Commission. The Port continues to diligently examine its budget documents and pare expenses without compromising the appearance, maintenance or safety of its assets, demonstrating stewardship in maintaining public property.

- **Cash Management and Investments**

The Commission has appointed the Chief Financial Officer as Treasurer. At the end of 2013, current short-term investments reflect a 14% increase over the prior year. Investments currently consist of participation in the State of Washington Local Government Investment Pool. All investments are highly liquid and are protected against loss through depository and liability restrictions governed by the Washington Public Deposit Protection Commission.

- **Financial Policies**

The Board of Commissioners has taken an aggressive position to assign funds for specific purposes, but these funds are neither restricted nor committed. As certain assigned funds are spent, the Board has also expressed a desire to reimburse an assigned fund from the unassigned fund balance as part of the next year's budgeting process.

- **Environmental Matters**

In order to identify and minimize environmental liabilities associated with both the Port and tenant operations, the Port is conscientious in using environmental "best practices" in Port development and operations.

Typically, the environmental regulations that are most applicable to Port and tenant operations tend to be those that focus on the proper storage and handling of hazardous materials, permitted discharge of waste to storm water and sewer systems, air permits, and remediation of soil and groundwater contamination from past practices. Although the port's environmental program is designed to ensure compliance with these regulations, in all circumstances, formal regulatory oversight and enforcement is performed by state and federal agencies, including the Washington State Department of Ecology, the U.S. Environmental Protection Agency, and the U.S. Army Corps of Engineers.

Environmental practices at the Port's marinas, airport and industrial park have earned the highest level of recognition in the five-county Puget Sound region's EnviroStars program. The Port has demonstrated leadership in Low-Impact Development practices, incorporating principles of water infiltration and pervious surfaces into the design of its road and paving projects. As a result of high EnviroStars ratings, both Port Orchard and Bremerton marinas are designated as official

Washington State Clean Marinas. The Port has also implemented an energy efficiency program at a portion of its facilities.

- **Internal Controls**

In developing and evaluating the accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable assurance regarding (1) the safeguarding of assets against loss from unauthorized use or disposition; and (2) the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the evaluation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the above framework. We believe the internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

- **Planning and Development**

The Port continues its planning and development effort of its airport and industrial park assets by moving forward on infrastructure opportunities. The Port partnered with the City of Bremerton in creating the South Kitsap Industrial Area (SKIA) Sub-Area Plan. SKIA is a designated PSRC Manufacturing / Industrial Center (MIC) made up of 3,700 acres of land (3,400 acres within the City of Bremerton and 300 acres in Kitsap County) centered on the Bremerton National Airport. SKIA is the largest parcel of undeveloped industrial land in Kitsap County and in the four-county area of King, Kitsap, Pierce and Snohomish counties. The City of Bremerton annexed SKIA in 2009, doubling the size of the city, with the vision to create the largest MIC west of the Puget Sound. The SKIA Sub-Area Plan update identifies the Cross-SKIA Connector as critical infrastructure that must be in place for development of the MIC to occur. The City of Bremerton SKIA Planned Action Environmental Impact Study (EIS) plans for this MIC to support 6,500 direct family wage jobs, with many more families receiving health benefits and education opportunities.

The completion of Phase 2-1 of the Cross-SKIA Connector, extending the corridor to an intersection at Old Clifton Road, opens up nearly 200 acres designated for aeronautical businesses within the Port of Bremerton's boundary. This area has direct access to the runway on flat buildable land. The Connector will serve as the backbone, providing access to air commerce at Bremerton National Airport, rail located in the Olympic View Industrial Park and connectivity to the regional transportation network. The Cross-SKIA Connector will also provide an alternative freight route from State Route 3 which is a congested, high accident corridor to regional facilities. Business plan development for the east side of the airport was substantially completed in 2013, with completion of an update of the airport master plan on track for early 2014.

Leadership of the Port of Bremerton was joined by the Kitsap Economic Development Alliance and the community to explore new opportunities in the aerospace industry. Discussions centered on how the Port of Bremerton and SKIA could support the State Department of Commerce and Washington Aerospace Partnership's efforts to compete for the largest advanced manufacturing economic development opportunity by playing a greater role in the aerospace industry (from design to production to supply chain support). As a result of this effort, the Kitsap Aerospace and Defense Alliance (KADA) was created with the Port taking a leading role in its strategic plan.

The Port of Bremerton received approval from the State of Washington Recreation and Conservation Office for its updated Recreational Facilities Plan. The Port will continue working with the City of Port Orchard toward producing a Waterfront Master Plan as funds are made available. This document will be the prime document guiding the future development of extensive Port properties on the city waterfront.

AWARDS AND ACKNOWLEDGEMENTS

- **Certificate of Achievement**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Port of Bremerton for its comprehensive annual financial report for the fiscal year ended December 31, 2012. This was the third consecutive year that the government has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

- **Acknowledgement**

The preparation of this report on a timely basis could not be accomplished without the efficient and dedicated services of the entire Port staff. The Port realizes its strong financial controls only through the significant contributions of its entire administrative staff. Special recognition needs to be given to the Finance Department staff for their responsibility in providing information to produce this document.

Finally, thanks to the Chief Executive Officer and the Port Commissioners for their interest and support in planning and conducting the financial operations for the Port in a responsible and progressive manner.

Sincerely,

A handwritten signature in blue ink that reads "Becky D. Swanson". The signature is written in a cursive style with a large, stylized initial 'B'.

Becky D. Swanson
Chief Financial Officer

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Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Port of Bremerton
Washington**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

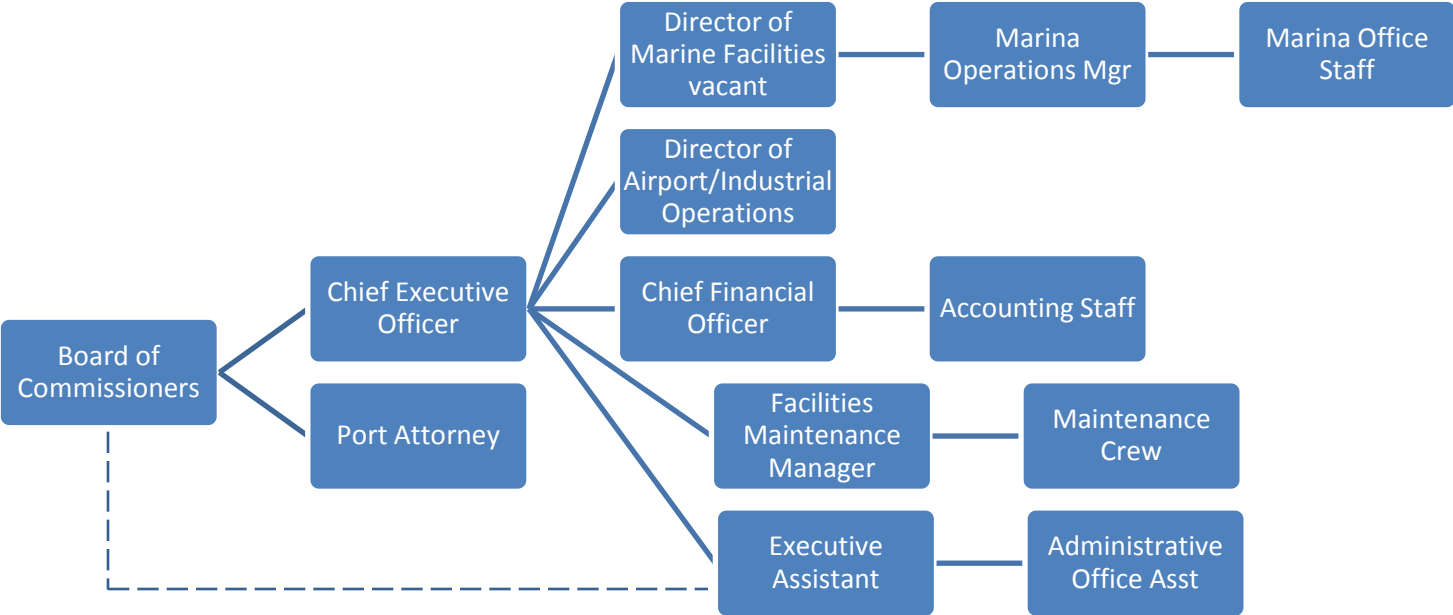
December 31, 2012

Executive Director/CEO

**Port of Bremerton
List of Principal Officials
As of December 31, 2013**

<u>TITLE</u>	<u>NAME</u>
Commissioner	Larry Stokes
Commissioner	Roger Zabinski
Commissioner	Axel Strakeljahn
Legal Council	Gordon Walgren
Chief Executive Officer	Tim Thomson
Chief Financial Officer, Port Auditor	Becky Swanson
Director, Airport Operations	Fred Salisbury

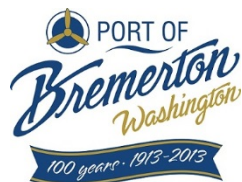
Port of Bremerton Organization Chart



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SECTION 2

FINANCIAL





Washington State Auditor Troy Kelley

INDEPENDENT AUDITOR'S REPORT

June 9, 2014

Board of Commissioners
Port of Bremerton
Bremerton, Washington

REPORT ON FINANCIAL STATEMENTS

We have audited the accompanying financial statements of the Port of Bremerton, Kitsap County, Washington, as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Port's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Port's preparation and fair presentation of the financial

statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Port's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Port of Bremerton, Kitsap County, Washington, as of December 31, 2013, and the changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Matters of Emphasis

As described in Note 14, during the year ended December 31, 2013, the Port has implemented the Governmental Accounting Standards Board Statement No. 65, *Items Previously Reported as Assets and Liabilities*. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 18 through 23 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

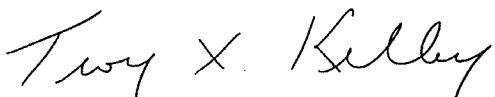
Other Information

The information identified in the table of contents as the Introductory and Statistical sections is presented for purposes of additional analysis and is not a required part of the basic financial statements of the Port. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we will also issue our report dated June 9, 2014, on our consideration of the Port's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report will be issued under separate cover in the Port's Single Audit Report. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Port's internal control over financial reporting and compliance.

Sincerely,

A handwritten signature in cursive script that reads "Troy X. Kelley".

TROY KELLEY
STATE AUDITOR

MANAGEMENT'S DISCUSSION AND ANALYSIS

Years ended December 31, 2013 and 2012

INTRODUCTION:

This document is the Port of Bremerton's (Port) Management Discussion and Analysis (MD&A) of financial activities and performance for the calendar years ended December 31, 2013 and 2012. It provides an introduction to the Port's 2013 financial statements. Information contained in this MD&A has been prepared by Port management and should be considered in conjunction with the financial statements and the notes to the financial statements.

The notes are essential to a full understanding of the data contained in the financial statements. This report also presents certain required supplementary information regarding capital assets and long-term debt activity during the year, including commitments made for capital expenditures.

OVERVIEW OF THE FINANCIAL STATEMENTS:

The financial section of this annual report consists of three parts: MD&A, the basic financial statements, and the notes to the financial statements. The basic financial statements include: the Statement of Net Position, the Statement of Revenues, Expenses and Changes in Fund Net Position, and the Statement of Cash Flows. This report also includes statistical and economic data and bond information.

Analysis of the Statement of Net Position and the Statement of Revenues, Expenses and Changes in Fund Net Position illustrate whether the Port's financial position has improved as a result of the year's activities. The Statement of Net Position presents information on all of the Port's assets and liabilities, with the difference between the two reported as net position. Over time the increases and decreases in net position may serve as an indicator of whether the financial position of the Port is improving or deteriorating. The Statement of Revenues, Expenses and Changes in Fund Net Position reflect how the operating and non-operating activities of the Port affected changes in the net position of the Port. These activities are recorded under the accrual basis of accounting reflecting the timing of the underlying event regardless of the timing of related cash flows.

Although the financial statements provide useful information in assessing the financial health of the Port, consideration of other factors not shown on the financial reports should be evaluated to assess the Port's true financial condition. Factors such as changes in the Port's tax base and the condition of the Port's asset base are also important when assessing the overall financial condition of the Port.

Government entities typically account for activities by utilizing “fund” accounting. A fund is a grouping of related accounts that is used to maintain control or restrict the use of resources that have been segregated for specific activities or objectives. The Port uses only one fund, an enterprise fund, which reports all business type activities of the Port.

FINANCIAL ANALYSIS OF THE PORT

- Port assets exceeded liabilities by \$76.2 million at the close of 2013 and by \$77.9 million in 2012. Of this amount, \$61.0 million in 2013 and \$63.4 million in 2012 are invested in capital assets, net of related debt.
- The Port’s net position decreased in 2013 from 2012 by \$1,766,074 before recording a change in accounting principle for GASB 65 of \$(53,929) and a prior period adjustment of \$(21,824), compared to the increase in 2012 of \$4,768,766 with a prior period adjustment of \$291,521. The 2013 decrease reflects the reduction of capital assets and decrease in Port debt.
- The Port’s long-term debt decreased by \$165,170 in 2013 and by \$229,731 in 2012. Both 2013 and 2012 decreases resulted from debt payments on the bonds and loans.
- Operating revenues for 2013 and 2012 totaled \$3,376,909 and \$3,372,277 respectively.
- Operating expenses totaled \$7,364,755 for 2013 and \$7,631,111 for 2012.

PORT OF BREMERTON’S CONDENSED STATEMENT OF NET POSITION:

	2013	2012
Current assets	\$ 13,712,169	\$ 12,417,839
Restricted assets	266,083	963,131
Net capital assets	65,353,958	67,951,701
Non-current assets	2,799,905	2,969,439
Total assets	\$ 82,132,115	\$ 84,302,110
Current liabilities	\$ 1,722,599	\$ 2,037,104
Long-term liabilities	4,172,639	4,337,809
Total liabilities	\$ 5,895,238	\$ 6,374,913
Net position:		
Investment in capital assets	\$ 61,036,107	\$ 63,299,314
Restricted for capital projects	16,114	751,329
Unrestricted net position	15,184,656	13,876,554
Total net position	\$ 76,236,877	\$ 77,927,197
Total Liabilities and Net Position	\$ 82,132,115	\$ 84,302,110

PORT OPERATING FINANCIAL ACTIVITY:

As noted earlier, the Port uses only one fund, an enterprise fund, to comply with Washington State mandated reporting requirements. The Port's operations consist of airport and industrial park operations, land and building leases, and operating a variety of recreational facilities. Of the recreational facilities, the Port Orchard and Bremerton marinas produce the largest portion of revenue from these sources. The remaining recreational facilities, such as boat ramps and parks produce little to no revenue.

Summary of Statement of Revenues, Expenses and Changes in Fund Net Position:
The Statement of Revenues, Expenses and Changes in Fund Net Position shows how the Port's net position changed during the current and previous fiscal year as a result of operations. These changes are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, some revenues and expenses reported in this statement will only affect future period cash flows.

The following summary represents the 2013 operating results to budget:

Revenues: In 2013 operating revenues fell 2.7% below budgeted revenues or \$94,110 short of budget. The 2012 operating revenues were below budget by only .5% or \$16,577. The Port experienced stable occupancy of its industrial leasehold facilities.

Expenses: 2013 operating expenses, before depreciation, were \$1,118,223 (20.2%) below budget, attributed to the Port restructuring implemented in 2013 and continued operational cutbacks in overall spending. Operating expenses in 2012 were \$853,158 lower than budgeted.

Non-Operating: 2013 non-operating revenues were \$348,406 below budget (9.7%), with other non-operating expenses of \$38,216 (16.9%) under budget. In 2012, non-operating revenues were above budget by \$370,189 (4.9%) because of tree thinning timber revenue, with non-operating expenses \$44,974 (13.0%) under budget.

Grant contributions were down in 2013 from 2012 by \$752,135; however, the Port continues to be successful in applying for several grants.

**PORT OF BREMERTON'S CONDENSED STATEMENT OF REVENUES,
EXPENSES AND CHANGES IN FUND NET POSITION:**

	2013	2012
Operating Revenues		
Airport operations	\$ 231,276	\$ 228,208
Marina operations	1,589,472	1,561,244
Property lease/rental operations	1,554,724	1,582,488
Other	1,437	337
Total operating revenues	3,376,909	3,372,277
Non-operating Revenues		
Ad valorem tax revenues	3,380,234	7,456,636
Investment income	21,259	22,784
Other non-operating income	88,173	486,361
Total non-operating revenues	3,489,666	7,965,781
Total revenues	6,866,575	11,338,058
Operating expenses	7,364,755	7,631,111
Non-operating expenses	435,883	301,663
Total expenses	7,800,638	7,932,774
Change in Net Position	(934,063)	3,405,284
Capital contributions	612,338	1,364,473
Special items	(1,292,843)	(981)
Increase (decrease) in Fund Net Position	\$ (1,614,568)	\$ 4,768,776
Net Position - Beginning of period	77,927,198	72,866,901
Change in Accounting Principle	(53,929)	
Prior period adjustment	(21,824)	291,521
Net Position - End of period	\$76,236,877	\$77,927,198

The Port's overall financial position declined in 2013, largely due to the final IDD tax levy assessed in 2012, the write off of an abandoned construction project and lower grant revenue. However, operating revenues were flat and operating expenses dropped \$266,356 from 2012. The 2012 financial position had improved.

As part of the Port's increased cash in 2013, \$403,787 is to be used for future capital projects so directed by the Board of Commissioners.

CAPITAL ASSETS:

The Port's capital asset investment at the end of 2013 is \$65,353,958, net of accumulated depreciation and \$67,951,701 for 2012. Capital assets consist of land, buildings, machinery and equipment, and construction in progress. Refer to Note 4 of the Notes to Financial Statements. Capital assets declined in 2013 as a result of management's decision to write off the remaining incurred costs of the SEED incubator/sustainable energy campus construction in progress balance. The Port determined there is no future value from the project that has been abandoned. In addition, two residential houses were demolished on Port owned waterfront property for expansion of its marina park, and the old Harper Pier was demolished to make way for construction of a new pier. Capital assets declined in 2012 as a result of an Agreement entered into with a local transit agency providing for a reimbursement schedule for the design and construction costs of the A-Float, B Pontoon section of the Bremerton marina, completed in 2008 by the Port.

There are no restrictions, commitments, or other limitations that significantly affect the availability of fund resources for future use.

DEBT ADMINISTRATION:

The Port has outstanding general obligation debt at December 31, 2013 of \$3,750,000 compared to \$3,930,000 in 2012. 2012 was the final assessment for the Port's six-year Industrial Development District tax levy which began in 2007 to pay debt service on the 2006 Limited Tax General Obligation Bonds issued for construction of the Bremerton marina. The final debt service payment was made in 2012.

The Port's \$432,000 low interest loan through CERB (Community Economic Revitalization Board) was used as a funding source for the FBO (Fixed Base Operator) building at the airport. The repayment schedule for this loan began in January 2005 and continues through January 2024. The balance at December 31, 2013 and 2012 respectively were \$266,673 and \$287,135. Funds from a low interest \$364,471 CERB loan were received for investment in infrastructure at the Bremerton National Airport, with outstanding balances of \$314,728 and \$331,609 for 2013 and 2012 respectively. See Note 9 of the Notes to Financial Statements.

2013 BUDGET:

The Port's 2014 budget anticipates Operating Revenues to grow by 4.3% over comparable operations for 2013 while operating expenses are budgeted to decline 5.1% from 2013, because of the Port's restructuring plan implemented in 2013 and carried through the 2014 budget process. The loss from Port operations before depreciation and before the general tax levy (partially used for operations) is anticipated to be approximately \$1.3 million. After including the general tax levy, operating income is estimated at \$1.8 million.

In 2014, \$1,429,954 is required for capital projects, net of anticipated grants. This total includes various capital improvements in airport, marinas and real estate projects. Many of these projects are complex and are anticipated to occur over multiple years and are currently in various stages of planning, design and permitting.

Continuing to increase cash balances in 2014, the Port expects that \$331,659 will be available for future capital projects so directed by the Board of Commissioners.

The Port's budget is developed with consultation of much of the Port's management and through analysis of Port operations. However, all budgets inherently are forecasts and the actual results will likely vary from that provided for in the budget. Assumptions regarding interest rates, economic growth and natural disasters are among the many factors that may cause a significant variance of actual results to the budget.

REQUEST FOR INFORMATION:

The Port of Bremerton designed this financial report to provide our citizens, customers, investors and creditors with an overview of the Port's finances. If you have questions or need additional information, please visit our website at www.portofbremerton.org or contact the Chief Financial Officer at 8850 SW State Hwy 3, Bremerton, WA 98312. Telephone: 360/674-2381.

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PORT OF BREMERTON
Statement of Net Position
December 31, 2013

ASSETS**CURRENT ASSETS:**

Cash and cash equivalents (Note 1 and 2)	\$ 12,630,516
Restricted assets:	
Cash and cash equivalents (Note 1 and 2)	266,083
Taxes receivable (Note 3)	359,970
Accounts receivable (net of allowance for uncollectibles) (Note 1)	127,308
Due from other governments - current portion (Note 1 and 5)	100,000
Other receivables	149,574
Inventory (Note 1)	65,965
Prepaid expenses	278,836

TOTAL CURRENT ASSETS **13,978,252**

NON-CURRENT ASSETS:**Capital assets not being depreciated (Note 4)**

Land	7,139,949
Construction in progress	1,540,751

Capital assets being depreciated (Note 4)

Buildings & structures	38,181,816
Machinery and equipment	1,897,900
Marina and other improvements	51,194,072
Less: Accumulated depreciation	(34,600,530)

Total Net Capital Assets **65,353,958**

Other Non-Current Assets

Due from other governments - Long term portion (Note 1 and 5)	2,799,905
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TOTAL OTHER NON-CURRENT ASSETS **2,799,905**

TOTAL NONCURRENT ASSETS **68,153,863**

TOTAL ASSETS **\$ 82,132,115**

continued

See Accompanying Notes to Financial Statements

PORT OF BREMERTON
Statement of Net Position
December 31, 2013

continued

LIABILITIES**CURRENT LIABILITIES:**

Warrants payable	\$ 602,792
Accounts payable	248,067
Accrued expenses	273,914
Accrued interest payable	22,388
Payable from restricted assets (customer deposits)	249,492
Current portion of long-term liabilities (Note 9)	<u>325,946</u>

TOTAL CURRENT LIABILITIES **1,722,599**

NON-CURRENT LIABILITIES:

General obligation bonds (Note 9)	3,556,450
CERB loans (Note 9)	543,315
Employee leave benefits (Note 1)	<u>72,874</u>

TOTAL NON-CURRENT LIABILITIES **4,172,639**

TOTAL LIABILITIES **\$ 5,895,238**

NET POSITION:

Net investment in capital assets	61,036,107
Restricted for capital projects (Note 10)	16,114
Unrestricted	<u>15,184,656</u>

TOTAL NET POSITION **\$ 76,236,877**

See Accompanying Notes to Financial Statements

PORT OF BREMERTON
Statement of Revenues, Expenses and Changes in Fund Net Position
For Year Ended December 31, 2013

REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION**OPERATING REVENUES:**

Airport operations	\$ 231,276
Marina operations	1,589,472
Property lease/rental operations	1,554,724
Other	1,437
Total Operating Revenues	<u>3,376,909</u>

OPERATING EXPENSES:

General operations	3,716,882
Maintenance	206,376
General and administrative	570,611
Depreciation (Note 4)	2,870,886
Total Operating Expenses	<u>7,364,755</u>

Operating Income (Loss) **(3,987,846)**

NONOPERATING REVENUES (EXPENSES):

Investment income	21,259
Taxes levied for:	
General purposes (Note 3)	3,073,794
Debt service principal/interest (Note 3)	306,440
Gain (loss) on disposition of assets (Note 15)	(248,299)
Interest expense	(157,762)
Election expense	(29,822)
Other nonoperating revenues (expenses)	88,173
Total Non-Operating Revenues (Expenses)	<u>3,053,783</u>

**Income (loss) before other revenues, expenses, gains, losses
and transfers** **(934,063)**

Capital contributions **612,338**
Special items (Note 15) **(1,292,843)**

INCREASE (DECREASE) IN NET POSITION **\$ (1,614,568)**

Net Position as of January 1 **\$ 77,927,198**
Change in Accounting Principle (Note 14) (53,929)
Less: Prior Period adjustments (Note 15) (21,824)

Net Position as of December 31 **\$ 76,236,877**

See Accompanying Notes to Financial Statements

**Port of Bremerton
Statement of Cash Flows
For the year ended December 31, 2013**

	<u>2013</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers	\$ 3,642,187
Payments to suppliers	(2,989,173)
Payments to employees	(2,015,018)
Other receipts	88,474
Other payments	(31,129)
Net cash provided (used) by operating activities	<u>(1,304,659)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Property tax receipts	3,250,279
Net cash provided (used) by noncapital financing activities	3,250,279
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Property tax receipts for capital assets	306,440
Receipts from capital asset sale	100,000
Acquisition and construction of capital assets	(1,429,606)
Capital Contributions	860,476
Principal paid on bonds and note	(344,611)
Interest paid on bonds and note	(157,762)
Net cash provided (used) by capital and related financing activities	<u>(665,063)</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest received on investments	21,259
Net increase (decrease) in cash and cash equivalents	<u>1,301,816</u>
Balances - beginning of year	<u>11,594,783</u>
Balances - end of year	<u><u>12,896,599</u></u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	
Operating income (loss)	\$ (3,987,846)
Adjustment to reconcile operating income (loss) to net cash provided (used) by operating activities:	
Depreciation	2,870,886
Change in assets and liabilities:	
(Increase) decrease in accounts receivable (net)	327,587
(Increase) decrease in fuel inventory	(34,520)
(Increase) decrease in prepayments	(22,845)
Increase (decrease) in warrants payable	(479,879)
Increase (decrease) in accounts payable	32,131
Increase (decrease) in customer deposits	37,690
Increase (decrease) in accrued expenses	(47,863)
Net cash provided (used) by operating activities	<u><u>(1,304,659)</u></u>

SEE ACCOMPANYING NOTES TO THE FINANCIAL STATEMENTS

PORT OF BREMERTON

Notes to Financial Statements

January 1, 2013 through December 31, 2013

These notes are an integral part of the accompanying financial statements.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Port of Bremerton was incorporated in October 1913 and operates under the laws of the State of Washington applicable to a Port District. The financial statements of the Port have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governments.

In compliance with the Government Accounting Standards Board, the Port implemented GASB 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*.

A. Reporting Entity

The Port is a special purpose government and provides airport, harbor and industrial park facilities to the general public and is supported primarily through user charges.

The Port is governed by an elected three member board. As required by generally accepted accounting principles, management has considered all potential component units in defining the reporting entity. These financial statements present the Port and its component unit. The component unit discussed below is included in the Port's reporting entity because of its operational or financial relationship with the Port.

The Economic Development Corporation of the Port of Bremerton, a public corporation, is authorized to facilitate the issuance of tax-exempt nonrecourse revenue bonds to finance economic development within the corporate boundaries of the Port. Revenue bonds issued by the Corporation are payable from revenues derived as a result of the economic development facilities funded by the revenue bonds. The bonds are not a liability or contingent liability of the Port or a lien on any of its properties or revenues other than the industrial facilities for which they were issued. The Port's Board of Commissioners governs the Economic Development Corporation. The Corporation did not have any activity during the current year; therefore there is nothing to report.

B. Basis of Accounting and Reporting

The accounting records of the Port are maintained in accordance with methods prescribed by the State Auditor under the authority of Chapter 43.09 RCW. The Port uses the *Budgeting, Accounting, and Reporting System for GAAP Port Districts* in the State of Washington.

Funds are accounted for on a cost of services or an economic resources measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their statements of net position. Their reported fund position is segregated into net investment in capital assets, restricted and unrestricted components of net position. Operating statements present increases (revenues and gains) and decreases (expenses and losses) in net position. The Port discloses changes in cash flows by a separate statement that presents their operating, noncapital financing, capital and related financing and investing activities.

The Port uses the full-accrual basis of accounting where revenues are recognized when earned and expenses are recognized when incurred. Capital asset purchases are capitalized and long-term liabilities are accounted for in the appropriate fund(s).

The Port distinguishes between operating revenues and expenses from nonoperating ones. Operating revenues and expenses result from providing services and producing and delivering goods in connection with a district's principal ongoing operations. The principal operating revenues of the Port are charges to customers for boat moorage and aircraft hanger rent and tie-down. The Port also recognizes as operating revenue land and building lease revenue. Operating expenses for the Port include general operations expenses, maintenance, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The Port receives federal and state grants for both capital reimbursement as well as operating grants for specific purposes. Operating grants and related expenses are accounted for as Non-operating Revenues and Expenses while Capital grants are accounted for as Capital Contributions increasing the Net Position of the Port.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Significant Risks and Uncertainties

The Port is subject to certain business risks that could have a material impact on future operations and financial performance. These risks include economic conditions, collective bargaining disputes, federal, state and local government regulations, and changes in law.

C. Assets, Liabilities and Net Position

1. Cash and Cash Equivalents

The Port acts as its own treasurer. It is the Port's policy to invest all temporary cash surpluses. At December 31, 2013, the Port was holding \$12,646,630 in short-term residual investments of surplus cash. This amount is classified on the statement of net position as cash and cash equivalents.

The amounts reported as cash and cash equivalents also include compensating balances maintained with certain banks in lieu of payments for services rendered. The average compensating balances maintained during 2013 were approximately \$454,367.

For purposes of the statement of cash flows, the Port considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

2. Short-Term Investments – See Note 2 Deposits and Investments.

3. Receivables

Taxes receivable consist of property taxes and related interest and penalties. See Note 3 Property Tax. Accrued interest receivable consists of amounts earned on investments, notes, and contracts at the end of the year.

Customer accounts receivable consist of amounts owed from private individuals or organizations for goods and services including amounts owed for which billings have not been prepared. Notes and contracts receivable consist of amounts owed on open account from private individuals or organizations for goods and services rendered.

Receivables have been recorded net of estimated uncollectible amounts. Because property taxes and special assessments are considered liens on property, no estimated uncollectible amounts are established. The allowance method is used to account for bad debt expense. The allowance for doubtful accounts for customer accounts receivables is \$9,000 at December 31, 2013.

4. Amounts Due To and From Other Governments

These accounts include amounts due to or due from other governments for grants, entitlements, temporary loan, taxes and charges for services.

The Port has a non-interest bearing long-term receivable with a local transit authority for reimbursable costs related to the design and construction costs of the Passenger Only

Ferry Operations Float and Service Float in Bremerton in the amount of \$2,899,905. The receivable was previously conditioned upon regularly scheduled full daily passenger only ferry service operating from the Bremerton ferry terminal. An Interlocal Agreement and Memorandum of Agreement were executed in 2007 and 2009 respectively. In 2012 an A-Float – B Pontoon Reimbursement, Maintenance and Use Agreement was executed, providing a reimbursement schedule of \$100,000 annual installments, beginning March 1, 2013. An accelerated repayment term is also included in the agreement, such that if and when long term operational funding for the initiation and undertaking of regular cross-sound passenger only ferry service between Seattle and Bremerton is secured, the unpaid balance of the receivable is to be paid in four equal annual installments. If service is not initiated or is cancelled, the 30 year repayment plan resumes.

5. Inventories

Inventories for retail and fuel sales are valued by the FIFO method (which approximates the market value).

6. Restricted Assets and Liabilities

In accordance with bond resolutions and certain related agreements, separate restricted accounts are required to be established. The assets held in these funds are restricted for specific uses, including construction, debt service and other special restricted requirements. Specific debt service reserve requirements are described in Note 10 Long-Term Debt and Leases.

The restricted assets are composed of the following:

Cash and Cash Equivalent – General Obligation Bond	\$
Debt Service	0
Cash and Cash Equivalents – Unspent Bond Proceeds	16,114
Customer Deposits	<u>249,969</u>
 Total Restricted Assets	 \$ 266,083

Only customer deposits are shown with a related liability.

7. Capital Assets and Depreciation - See Note 4 Capital Assets and Depreciation.

8. Other Assets and Debits

There are no other assets and debits at December 31, 2013.

9. Compensated Absences

Compensated absences are absences for which employees will be paid, such as vacation and sick leave. The Port records unpaid leave for compensated absences as an expense and liability when incurred.

Vacation pay, which may be accumulated up to a maximum of 40 days, is payable upon resignation, retirement or death at employee's regular pay rate. Sick leave may accumulate up to a maximum of 90 days. For non-union employees who have reached their maximum sick leave accrual, the monthly value of excess sick leave is deposited into the employee's VEBA account.

Administrative, non-union employees are provided, at termination, a sick leave cash out payment at his/her regular pay rate according to the following schedule:

Less than 5 years' service	0 %
At least 5 but less than 10 years of service	20 %
At least 10 but less than 15 years of service	35 %
At least 15 but less than 20 years of service	50 %
20 or more years of service	75%

Union employees who retire from the Port under the Port's retirement plan shall be provided a sick leave cashout payment at seventy-five percent (75%) of the employee's accrued and unused sick leave hours.

10. Other Accrued Liabilities

These accounts consist of accrued wages payable, accrued employee benefits, and sales and business taxes.

11. Long-Term Debt – See Note 10 Long-Term Debt and Leases.

NOTE 2 – DEPOSITS AND INVESTMENTS

DEPOSITS

The Port's deposits and certificates of deposit are entirely covered by federal depository insurance (FDIC) or for deposits in the Washington State Local Government Investment Pool are secured by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC). In accordance with GASB criteria, PDPC protection is of the nature of collateral, not of insurance. The Pool is a 2a7-like investment operated by the Washington State Treasurer that is not rated and is subject to annual audits by the Washington State Auditor's Office.

INVESTMENTS

As of December 31, 2013, the Port had the following short term investments with the Local Government Investment Pool (LGIP), which are considered cash or cash equivalent:

Local Government Investment Pool \$12,646,867

All temporary investments are stated at cost, which is equivalent to fair value for these investments.

Custodial credit risk is the risk that in event of a failure of the counterparty to an investment transaction the Port would not be able to recover the value of the investment or collateral securities. None of the Port’s investments are held by counterparties.

Investment Type	Moody’s Investor Service	Standard & Poor’s
Washington Local Government Investment Pool	N/R	N/R

NOTE 3 – PROPERTY TAXES

The county treasurer acts as an agent to collect property taxes levied in the county for all taxing authorities.

Property Tax Calendar	
January 1	Taxes are levied and become an enforceable lien against properties.
February 14	Tax bills are mailed.
April 30	First of two equal installment payments is due.
May 31	Assessed value of property established for next year’s levy at 100 percent of market value.
October 31	Second installment payment is due.

Property taxes are recorded as a receivable and revenue when levied. No allowance for uncollectible taxes is established because delinquent taxes are considered fully collectible. Prior year tax levies were recorded using the same principal, and delinquent taxes are evaluated annually.

The Port may levy up to \$.45 per \$1,000 of assessed valuation for general governmental services. Washington State Constitution and Washington State Law, RCW 84.55.010, limit the rate. The Port may also levy taxes at a lower rate.

Special levies approved by the voters are not subject to the above limitations.

The Port's regular and debt service levy for 2013 was \$.3835 per \$1,000 on an assessed valuation of \$8,892,393,025 for a total regular levy of \$3,410,403.

NOTE 4 – CAPITAL ASSETS AND DEPRECIATION

- A. Major expenditures for capital assets, including capital leases and major repairs that increase useful lives, are capitalized. Maintenance, repairs, and minor renewals are accounted for as expenses when incurred.

All capital assets are valued at historical cost (or estimated historical cost, where historical cost is not known/or estimated market value for donated assets).

The Port has acquired certain assets with funding provided by federal financial assistance programs. Depending on the terms of the agreements involved, the federal government could retain an equity interest in these assets. However, the Port has sufficient legal interest to accomplish the purposes for which the assets were acquired, and has included such assets within the applicable account.

The original cost of operating property retired or otherwise disposed of and the cost of installation, less salvage, is charged to accumulated depreciation. However, in the case of the sale of a significant system, the original cost is removed from the Port's plant accounts, accumulated depreciation is charged with the accumulated depreciation related to the property sold, and the net gain or loss on disposition is credited or charged to income.

An allowance for funds used during construction is capitalized as part of the cost of Port plant. The procedure is intended to remove the cost of financing construction activity from the income statement and to treat such cost in the same manner as construction labor and material costs.

The Port's policy is to capitalize all asset additions greater than \$5,000, with an estimated life of more than one year. Depreciation expense is charged to operations to allocate the cost of capital assets over their estimated useful lives, using the straight line method. Buildings and improvements are assigned useful lives of 25 to 33 years; equipment 5 to 10 years; and furniture and fixtures 5 to 10 years.

B. Capital assets activity for the year ended December 31, 2013, was as follows:

	BEGINNING ASSET BALANCE January 1, 2013	ADDITIONS	DELETIONS	ENDING ASSET BALANCE December 31, 2013
Capital assets, not being depreciated:				
Land	\$ 7,139,949	\$ 0	\$ 0	\$ 7,139,949
Construction in progress	3,537,921	1,733,580	3,730,751	1,540,751
Total capital assets, not being depreciated	10,677,871	1,733,580	3,730,751	8,680,700
Capital assets being depreciated:				
Buildings & structures	38,253,968	606,150	678,302	38,181,816
Machinery and equipment	1,843,845	72,057	18,002	1,897,900
Marina and other improv.	49,353,668	1,840,404	0	51,194,072
Total capital assets being depreciated	89,451,480	2,518,611	696,304	91,273,787
Less accumulated depreciation for:				
Buildings & structures	16,679,778	1,060,845	430,409	17,310,214
Machinery and equipment	1,528,153	121,137	17,596	1,631,695
Marina and other improv.	13,969,719	1,688,904	0	15,658,622
Total accumulated depreciation	32,177,650	2,870,886	448,005	34,600,530
Total capital assets, being depreciated, net	57,273,830	(352,275)	248,300	56,673,256
Total Net Capital Assets	\$67,951,701	1,381,305	3,979,051	\$65,353,958

C. Construction Commitments

The Port has active construction projects as of December 31, 2013. The projects include: Cross SKIA connector road, taxiway and apron design for construction, infrastructure upgrades, pier replacement and terminal improvements.

At year-end the Port's commitments with contractors are as follows:

Project	Spent To Date	Remaining Commitment
Airport Master Plan Update	234,523	77,672
Cross SKIA Phase 2 (Design)	646,419	65,811
Airport Security Cameras	19,010	
MS Dynamic Software Upgrade	17,160	
Large Onsite Sewage Disposal	14,290	
Precast Building Roof	38,982	25,988
Runway Shift Remarketing	138,807	
Harper Pier Dock Replacement	102,690	31,674
Viking Fence Sewer	17,740	
Taxiway Rehabilitation Design	131,303	176,045
Airport Infrastructure	121,527	
BNA Business Plan	50,000	
HVAC Installation	8,300	63,819
	\$ 1,540,751	\$ 441,009

Of the committed balance of \$441,009, the Port will not be required to raise funds in future financing.

NOTE 5 – DUE FROM OTHER GOVERNMENTS

The annual minimum receivable amount Due from Other Governments is as follows:

Year Ending December 31	Receivable Amount
2014	100,000
2015	100,000
2016	100,000
2017	100,000
2018	100,000
2019-2023	500,000
2024-2028	500,000
2029-2033	500,000
2034-2038	500,000
2039-2042	399,905
Total	\$ 2,899,905

NOTE 6 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

There have been no material violations of finance-related legal or contractual provisions.

NOTE 7 – PENSION PLANS

Substantially all Port full-time and qualifying part-time employees participate in one of the following statewide retirement systems administered by the Washington State Department of Retirement Systems, under cost-sharing multiple-employer public employee defined benefit retirement plans. The Department of Retirement Systems (DRS), a department within the primary government of the State of Washington, issues a publicly available comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each plan. The DRS CAFR may be obtained by writing to: Department of Retirement Systems, Communications Unit, PO Box 48380, Olympia, WA 98504-8380; or it may be downloaded from the DRS website at www.drs.wa.gov. The following disclosures are made pursuant to GASB Statements 27, *Accounting for Pensions by State and Local Government Employers* and No. 50, *Pension Disclosures, an Amendment of GASB Statements No. 25 and No. 27*.

Public Employees' Retirement System (PERS) Plans 1, 2 and 3 **Plan Description**

The Legislature established PERS in 1947. Membership in the system includes: elected officials; state employees; employees of the Supreme, Appeals, and Superior courts; employees of legislative committees; employees of district and municipal courts; and employees of local governments. Membership also includes higher education employees not participating in higher education retirement programs. Approximately 49% of PERS salaries are accounted for by state employment. PERS retirement benefit provisions are established in Chapters 41.43 and 41.40 RCW and may be amended only by the State Legislature.

PERS is a cost-sharing multiple-employer retirement system comprised of three separate plans for membership purposes: Plans 1 and 2 are defined benefit plans and Plan 3 is a defined benefit plan with a defined contribution component.

PERS members who joined the system by September 30, 1977 are Plan 1 members. Those who joined on or after October 1, 1977 and by either, February 28, 2002 for state and higher education employees, or August 31, 2002 for local government employees, are Plan 2 members unless they exercised an option to transfer their membership to Plan 3. PERS members joining the system on or after March 1, 2002 for state and higher education employees, or September 1, 2002 for local government employees have the

irrevocable option of choosing membership in either PERS Plan 2 or Plan 3. The option must be exercised within 90 days of employment. Employees who fail to choose within 90 days default to Plan 3.

PERS is comprised of and reported as three separate plans for accounting purposes: Plan 1, Plan 2/3, and Plan 3. Plan 1 accounts for the defined benefits of Plan 1 members. Plan 2/3 accounts for the defined benefits of Plan 2 members and the defined benefit portion of benefits for Plan 3 members. Plan 3 accounts for the defined contribution portion of benefits for Plan 3 members. Although members can only be a member of either Plan 2 or Plan 3, the defined benefit portions of Plan 2 and Plan 3 are accounted for in the same pension trust fund. All assets of this Plan 2/3 plan may legally be used to pay the defined benefits of any of the Plan 2 or Plan 3 members or beneficiaries, as defined by the terms of the plan. Therefore, Plan 2/3 is considered to be a single plan for accounting purposes.

PERS Plan 1 and Plan 2 retirement benefits are financed from a combination of investment earnings and employer and employee contributions. Employee contributions to the PERS Plan 1 and Plan 2 defined benefit plans accrue interest at a rate specified by the Director of DRS. During DRS' Fiscal Year 2013, the rate was five and one-half percent compounded quarterly. Members in PERS Plan 1 and Plan 2 can elect to withdraw total employee contributions and interest thereon, in lieu of any retirement benefit, upon separation from PERS-covered employment.

PERS Plan 1 members are vested after the completion of five years of eligible service.

PERS Plan 1 members are eligible for retirement from active status at any age with at least 30 years of service, at age 55 with 25 years of service, or at age 60 with at least 5 years of service. Plan 1 members retiring from inactive status prior to the age of 65 may receive actuarially reduced benefits.

The monthly benefit is 2 percent of the average final compensation (AFC) per year of service, but the benefit may not exceed 60 percent of AFC. The AFC is the monthly average of the 24 consecutive highest-paid service credit months.

PERS Plan 1 retirement benefits are actuarially reduced to reflect the choice, if made, of a survivor option.

Plan 1 members may elect to receive an optional COLA that provides an automatic annual adjustment based on the Consumer Price Index. The adjustment is capped at 3 percent annually. To offset the cost of this annual adjustment, the benefit is reduced.

PERS Plan 1 provides duty and non-duty disability benefits. Duty disability retirement benefits for disablement prior to the age of 60 consist of a temporary life annuity. The benefit amount is \$350 a month, or two-thirds of the monthly AFC, whichever is less. The benefit is reduced by any workers' compensation benefit and is payable as long as

the member remains disabled or until the member attains the age of 60, at which time the benefit is converted to the member's service retirement amount.

A member with five years of covered employment is eligible for non-duty disability retirement. Prior to the age of 55, the benefit amount is 2 percent of the AFC for each year of service reduced by 2 percent for each year that the member's age is less than 55. The total benefit is limited to 60 percent of the AFC and is actuarially reduced to reflect the choice of a survivor option. Plan 1 members may elect to receive an optional COLA amount (based on the Consumer Price Index), capped at 3 percent annually. To offset the cost of this annual adjustment, the benefit is reduced.

PERS Plan 2 members are vested after the completion of five years of eligible service. Plan 2 members are eligible for normal retirement at the age of 65 with five years of service. The monthly benefit is 2 percent of the AFC per year of service. The AFC is the monthly average of the 60 consecutive highest-paid service months. There is no cap on years of service credit; and a cost-of-living allowance is granted (based on the Consumer Price Index), capped at 3 percent annually.

PERS Plan 2 members who have at least 20 years of service credit, and are 55 years of age or older, are eligible for early retirement with a reduced benefit. The benefit is reduced by an early retirement factor (ERF) that varies according to age, for each year before age 65.

PERS Plan 2 members who have 30 or more years of service credit and are at least 55 years old can retire under one of two provisions, if hired prior to May 1, 2013:

- With a benefit that is reduced by 3 percent for each year before age 65; or
- With a benefit that has a smaller (or no) reduction (depending on age) that imposes stricter return-to-work rules.

PERS Plan 2 members hired on or after May 1, 2013 have the option to retire early by accepting a reduction of 5 percent for each year of retirement before age 65. This option is available only to those who are age 55 or older and have at least 30 years of service.

PERS Plan 2 retirement benefits are actuarially reduced to reflect the choice, if made, of a survivor option.

PERS Plan 3 has a dual benefit structure. Employer contributions finance a defined benefit component and member contributions finance a defined contribution component. As established by Chapter 41.34 RCW, employee contribution rates to the defined contribution component range from 5 percent to 15 percent of salaries, based on member choice. Members who do not choose a contribution rate default to a 5 percent rate.

There are currently no requirements for employer contributions to the defined contribution component of PERS Plan 3.

PERS Plan 3 defined contribution retirement benefits are dependent upon the results of investment activities. Members may elect to self-direct the investment of their contributions. Any expenses incurred in conjunction with self-directed investments are paid by members. Absent a member's self-direction, PERS Plan 3 contributions are invested in the Retirement Strategy Fund that assumes a member will retire at age 65.

For DRS' Fiscal Year 2013, PERS Plan 3 employee contributions were \$99.0 million, and plan refunds paid out were \$69.4 million.

The defined benefit portion of PERS Plan 3 provides members a monthly benefit that is 1 percent of the AFC per year of service. The AFC is the monthly average of the 60 consecutive highest-paid service months. There is no cap on years of service credit, and Plan 3 provides the same cost-of-living allowance as Plan 2.

Effective June 7, 2006, PERS Plan 3 members are vested in the defined benefit portion of their plan after ten years of service; or after five years of service, if twelve months of that service are earned after age 44; or after five service credit years earned in PERS Plan 2 by June 1, 2003. Plan 3 members are immediately vested in the defined contribution portion of their plan.

Vested Plan 3 members are eligible for normal retirement at age 65, or they may retire early with the following conditions and benefits:

- If they have at least ten service credit years and are 55 years old, the benefit is reduced by an ERF that varies with age, for each year before age 65.
- If they have 30 service credit years and are at least 55 years old and were hired before May 1, 2013, they have the choice of a benefit that is reduced by 3 percent for each year before age 65; or a benefit with a smaller (or no) reduction factor (depending on age) that imposes stricter return-to work rules.
- If they have 30 service credit years, are at least 55 years old, and were hired after May 1, 2013, they have the option to retire early by accepting a reduction of 5 percent for each year before age 65.

PERS Plan 3 benefits are actuarially reduced to reflect the choice, if made, of a survivor option.

PERS Plan 2 and Plan 3 provide disability benefits. There is no minimum amount of service credit required for eligibility. The Plan 2 monthly benefit amount is 2 percent of the AFC per year of service. For Plan 3, the monthly benefit amount is 1 percent of the

AFC per year of service. These disability benefit amounts are actuarially reduced for each year that the member's age is less than 65, and to reflect the choice of a survivor option. There is no cap on years of service credit, and a cost-of-living allowance is granted (based on the Consumer Price Index) capped at 3 percent annually.

PERS members meeting specific eligibility requirements have options available to enhance their retirement benefits. Some of these options are available to their survivors.

A one-time duty-related death benefit is provided to the beneficiary or the estate of a PERS member who dies as a result of injuries sustained in the course of employment, or if the death resulted from an occupational disease or infection that arose naturally and proximately out of the member's covered employment, if found eligible by the Department of Labor and Industries.

There are 1,176 participating employers in PERS. Membership in PERS consisted of the following as of the latest actuarial valuation date for the plans as of June 30, 2012:

Retirees and Beneficiaries Receiving Benefits	82,242
Terminated Plan Members Entitled to But Not Yet Receiving Benefits	30,515
Active Plan Members Vested	106,317
Active Plan Members Non vested	<u>44,273</u>
Total	263,347

Funding Policy

Each biennium, the state Pension Funding Council adopts PERS Plan 1 employer contribution rates, PERS Plan 2 employer and employee contribution rates, and PERS Plan 3 employer contribution rates. Employee contribution rates for Plan 1 are established by statute at 6 percent for state agencies and local government unit employees, and at 7.5 percent for state government elected officials. The employer and employee contribution rates for Plan 2 and the employer contribution rate for Plan 3 are developed by the Office of the State Actuary to fully fund Plan 2 and the defined benefit portion of Plan 3. Under PERS Plan 3, employer contributions finance the defined benefit portion of the plan and member contributions finance the defined contribution portion. The Plan 3 employee contribution rates range from 5 percent to 15 percent.

As a result of the implementation of the Judicial Benefit Multiplier Program in January 2007, a second tier of employer and employee rates was developed to fund, along with investment earnings, the increased retirement benefits of those justices and judges that participate in the program.

The methods used to determine the contribution requirements are established under state statute in accordance with Chapters 41.40 and 41.45 RCW.

The required contribution rates expressed as a percentage of current-year covered payroll, as of December 31, 2013, are as follows:

Members not participating in JBM:

	PERS Plan 1	PERS Plan 2	PERS Plan 3
Employer*	9.21%**	9.21%**	9.21%***
Employee	6.00%****	4.92%****	*****

*The employer rates include the employer administrative expense fee currently set at 0.18%.

**The employer rate for state elected officials is 13.73% for Plan 1 and 9.21% for Plan 2 and Plan 3.

*** Plan 3 defined benefit portion only.

****The employee rate for state elected officials is 7.50% for Plan 1 and 4.92% for Plan 2.

*****Variable from 5.0% minimum to 15.0% maximum based on rate selected by the PERS 3 member.

Both Port and the employees made the required contributions. The Port's required contributions for the years ended December 31 were as follows:

Year	PERS Plan 1	PERS Plan 2	PERS Plan 3
2013	\$ 3,280	\$ 91,944	\$ 21,200
2012	0	94,285	25,321
2011	0	98,148	19,666

Deferred Compensation Plans

The Port offers its employees two deferred compensation plans created in accordance with Internal Revenue Code Section 457. These plans are with independent plan Administrators (Nationwide Retirement Solutions and the Washington State Committee for Deferred Compensation). The plans, available to eligible employees at their option, permit employees to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

Compensation deferred under the plans and all income attributable to the plans is solely the property of the employee. The plan administrator holds the money, in the employee's name, in a custodial trust fund.

NOTE 8 – RISK MANAGEMENT

The Port is exposed to various risks of loss related to torts; damage to, theft of and destruction of assets; and natural disasters. To limit exposure, the Port participates in the Pacific Northwest Port Association Group, comprised of eight ports to go to the property and liability insurance market for its insurance needs to take advantage of group size to obtain efficiencies in insurance costs. Each member of the group obtains individual policies and individual premiums for its coverage. There is no sharing of risks or claims.

General liability coverage is in effect to a limit of \$1 million with a \$25,000 deductible. Excess liability coverage is in effect with a limit of \$50 million over the first \$1 million of loss. Airport liability coverage of \$20 million has a deductible of \$250,000. Commercial property coverage with a loss limit of \$100 million including \$30 million of earthquake and flood is in effect with a deductible of \$25,000. In addition, the Port maintains standard business automobile, skiff, boiler and machinery, crime and public officials' coverage.

In comparison to prior years, there were no significant changes in the type and coverage of insurance policies purchased by the Port. Settlement claims have not exceeded commercial coverage in any of the past three years.

NOTE 9 – LONG-TERM DEBT AND LEASES

A. Long-Term Debt

The Port issued general obligation bonds in 2009 for the purchase of property adjacent to the Bremerton marina. The Port is also liable for low interest CERB loans to finance the construction of the FBO building and a waterline project.

The general obligation bonds currently outstanding are as follows:

Purpose	Maturity Range	Interest Rate	Original Amount	Amount of Installment
2009 Series – Purchase of waterfront property adjacent to Bremerton marina	2029	1.75% - 4.30%	\$4,425,000	\$ 321,242

The annual debt service requirements to maturity for general obligation bonds and other contracts are as follows:

Year Ending December 31	2009 Series		Other Contracts	
	Principal	Interest	Principal	Interest
2014	180,000	141,293	38,086	10,614
2015	185,000	137,333	38,845	9,855
2016	190,000	132,800	39,624	9,077
2017	195,000	127,575	40,420	8,280
2018	200,000	121,725	41,235	7,465
2019-2023	1,125,000	493,525	219,117	24,385
2024-2028	1,365,000	246,930	123,797	6,418
2029	310,000	13,330	40,278	608
Total	\$ 3,750,000	\$ 1,414,511	\$ 581,401	\$ 76,702

RCW 39.36 limits the amount of general obligation debt that the Port may issue. Bond indebtedness without a vote is limited to .25% of the assessed value of the taxable property in the Port District.

At December 31, 2013, the Port's assessed value and limitation of unvoted general obligation debt are as follows:

Total Taxable Property Value	\$ 8,755,031,137
General Purpose Indebtedness Available Without a Vote	\$ 21,887,578
Indebtedness Incurred	<u>4,337,035</u>
Margin of Indebtedness Available Without a Vote	\$ 17,550,543

Bonds are displayed net of discount. Annual interest expense is increased by the amortization of bond insurance and discount.

At December 31, 2013, the Port had no available assigned funds for payment of bond indebtedness.

The Port issued \$4,425,000 General Obligation Bonds on September 30, 2009 to purchase a waterfront parcel adjacent to the Bremerton marina to be used for parking for \$3,500,000. The remaining bond proceeds, which are invested in the State of Washington Local Government Investment Pool, have been used for the Port Orchard marina park expansion and the Water Street boat launch as approved by the Port Commission. After issue costs of \$123,032 for underwriting, rating, insurance, legal and other issue costs, the Port received proceeds of \$4,301,968. An Aa2 rating was assigned

by Moody's Investment Service at the time the bonds were issued. The bonds are to be paid from an assigned portion of the regular property tax levy.

These bonds are subject to federal arbitrage regulations. The Port is required to comply with certain requirements of the Internal Revenue Code of 1986, after the date of issuance of the Bonds in order to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes, including, without limitation, requirements concerning the qualified use of Bond proceeds and the facilities financed or refinanced with Bond proceeds, limitations on investing gross proceeds of the Bonds in higher yielding investments in certain circumstances, and the requirement to comply with arbitrage rebate requirements to the extent applicable to the Bonds. The Port has covenanted in the Bond Resolution to comply with those requirements, but if the Port fails to comply, interest on the Bonds could become taxable retroactive to the date of issuance of the Bonds. During this audit period arbitrage is not applicable.

B. Operating Leases

The Port leases office space in the Norm Dicks Government Center from the Kitsap County Housing Authority (KCCHA) under a noncancelable operating lease. The KCCHA sublease for 73.3% of the space was cancelled effective October 6, 2009 as a condition of the waterfront property purchase from KCCHA. In 2011 KCCHA entered into a 3 year sublease with two, three year extensions. The total lease cost in 2013 was \$17,577 (net of \$11,875 paid by KCCHA).

The Port executed a 10 year lease on a newly constructed 24,000 square foot building in the Olympic View Business Park, taking possession of the building in January, 2008. The lease is expressly conditioned and contingent upon a 65 year lease for the 3 acre real property upon which the building stands. The Port subleased a portion of the building to a defense contractor in 2009 and leased the remainder of the facility to them at the end of 2011. The total lease cost to the Port in 2013 was \$252,342.

The Port leases other office equipment under operating leases that expire in 2017, with a total lease cost in 2013 of \$4,468.

The Port holds five long-term Washington State Department of Natural Resource (DNR) land leases. The leases call for initial lease payments of \$63,568, adjusted annually by the Consumer Price Index – All Urban Consumers for the Seattle-Everett region, except for each four years when the non water-dependent annual rent will be revalued to reflect the then-current fair market value. The land leases are:

Land Leases				
December 31, 2013				
LESSOR	DATE OF LEASE	LEASE NUMBER	ANNUAL RENT	LAND RENTED
Dept of Natural Resources	9/1/11	2235A	\$ 14,025	Port Orchard Marina
Dept of Natural Resources	9/1/11	9891	33,529	P.O. Marina Parking
Dept of Natural Resources	9/1/11	2234	5,295	Port Orchard Area North of Old Post Office
Dept of Natural Resources	9/1/11	2736	8,994	Bremerton
Dept of Natural Resources	1/1/06	2544	<u>1,725</u>	Water St Boat Ramp
Total			\$63,568	

The future minimum lease payments for these leases are as follows:

Year Ending December 31	KCCHA Lease	Olympic View Lease	Office Equipment	Land Leases	Total
2014	30,371	253,905	4,468	61,843	350,587
2015	31,480	253,905	4,468	61,843	351,696
2016	32,532	253,905	4,468	61,843	352,748
2017	33,835	253,905	1,319	61,843	350,902
2018	35,112	10,579		61,843	107,534
2019-2023	182,926			292,447	475,373
2024-2028	183,187			141,568	324,755
2029-2033	182,826			141,568	324,394
2034-2038	18,272			141,568	159,840
2039-2041				70,783	70,783
Total	\$730,541	\$1,026,199	\$ 14,723	\$ 1,097,149	\$ 2,868,612

C. Property Leases

The Port leases industrial properties on a long term basis and are reported as property rentals. Port procedure is to negotiate all leases at fair market value, considering market conditions, economic factors, property condition and location, as well as other factors that may impact negotiating lease pricing. The following is a schedule of future minimum rental income under non-cancelable leases having an initial term in excess of one year.

Year Ending December 31	Minimum Rental Income
2014	\$ 1,545,685
2015	1,21,0252
2016	675,553
2017	588,458
2018	555,673
2019-2023	1,771,498
2024-2028	1,336,463
2029-2033	882,431
2034-2038	644,711
2039-2043	584,434
Thereafter	1,682,419
Total Minimum Future Rents	\$11,134,144

D. Changes in Long-Term Liabilities

During the year ended December 31, 2013, the following changes occurred in long-term liabilities:

	Beginning Balance 1/01/13	Additions	Reductions	Ending Balance 12/31/13	Due Within One Year
Bonds payable:					
L.T.G.O. Bonds	\$ 3,930,000	\$ 0	\$ 180,000	\$ 3,750,000	\$ 180,000
Deferred Discount	<u>14,410</u>	<u>0</u>	<u>860</u>	<u>13,550</u>	
Total Bonds Payable	\$ 3,915,590	\$ 0	\$ 179,140	\$ 3,736,450	
Loans/Notes Payable	618,744	0	37,344	581,400	38,086
Compensated Absences	<u>225,795</u>	<u>155,235</u>	<u>200,296</u>	<u>180,734</u>	107,860
Total Long Term Liabilities	\$ 4,760,130	\$ 193,156	\$ 413,422	\$ 4,498,585	

NOTE 10 – RESTRICTED COMPONENT OF NET POSITION

The Port's statement of net position reports \$16,114 of restricted component of net position. The entire amount is unspent general obligation bond proceeds.

NOTE 11 – CONTINGENCIES AND LITIGATION

The Port has recorded in its financial statements all material liabilities, including an estimate for situations which are not yet resolved but where, based on available information, management believes it is probable that the Port will have to make payment.

In the opinion of management, the Port's insurance policies are adequate to pay all known or pending claims. The Port participates in a number of federal and state-assisted programs. These grants are subject to audit by the grantors or their representatives. Such audits could result in requests for reimbursement to grantor agencies for expenditures disallowed under the terms of the grants. Port management believes that such disallowances, if any, will not be significant.

As a result of contractor malfeasance, the Port is seeking reimbursement for damages incurred involving the construction of Port facilities. Reimbursement is expected to come from restitution in a criminal case involving the contractor in question as well as a judgment in connection with a civil action brought by the Port against the contractor. Additionally, the Port seeks relief from the federal bankruptcy proceedings initiated by the contractor in question. The total obligation owing to the Port is \$287,068 of which approximately \$1,872 has been collected.

In February, 2010, a longstanding tenant of the Port filed Chapter 11 bankruptcy. On March 22, 2011 a Notice of Order Confirming Plan was issued by the United States Bankruptcy Court. In April, 2012, the tenant filed for Chapter 7 bankruptcy, leaving an outstanding receivable balance of \$26,783 owing to the Port for five property leases, in addition to \$5,139 remaining from the Chapter 11 filing. Four of the five leases were subsequently auctioned through the bankruptcy court and assigned by the Port to the successful auction bidder with all outstanding amounts for the four assigned leases paid to the Port as part of the assignment agreement. The Port is waiting distribution from the Bankruptcy Trustee on its claim of \$10,909 on the fifth lease.

NOTE 12 – OTHER POST EMPLOYMENT BENEFIT (OPEB) PLANS

The Port does not have post employment obligations other than defined pension plans.

NOTE 13 – POLLUTION REMEDIATION OBLIGATIONS

In November 2006, the Government Accounting Standards Board issued GASB No. 49, *Accounting and Financial Reporting for Pollution Remediation Obligations*. This Statement addresses accounting and financial reporting standards for pollution (including contamination) remediation obligations, which are obligations to address the current or potential detrimental effects of existing pollution by participating in pollution remediation activities such as site assessments and cleanups. The provisions of this Statement are effective for fiscal periods beginning after December 15, 2007.

The Port purchased a waterfront property in 2009, which has known underground contaminants, resulting from the presence of former underground storage tanks. The site is listed by the Department of Ecology as a Voluntary Cleanup Site. The governmental agencies having jurisdiction over the property are not requiring remediation of the site or removal of contaminated soil at this time, but such action will likely be required in the future if the property is developed. There has been no obligating event to require recording a pollution remediation obligation on the financial statements. At the time of purchase of the property, it was estimated between \$210,000 and \$390,000 for remediation cleanup. The Port assumed all costs from the seller with regard to environmental clean-up.

NOTE 14 – CHANGE IN ACCOUNTING PRINCIPLE

In 2013, the Port implemented GASB 65 – Items Previously Reported as Assets and Liabilities. This Statement establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. The implementation required the recognition of outstanding bond issuance costs retroactively causing an adjustment to the Port's beginning net position. The total adjustment is \$53,929 which restated the December 31, 2012 Statement of Net Position from \$77,927,198 to \$77,873,269.

NOTE 15 – OTHER DISCLOSURES

A. Prior Period Adjustments

In 2013, a prior period adjustment for \$21,843 was made which included:

- Two items in construction in progress that should not be capitalized as part of the total project cost were adjusted in the amount of \$14,412.
- Adjustment for costs incurred but not billed in the amount of \$7,412.

B. Major Receivables

In 2013, 32% of the operating revenues or \$493,175 charged for property lease/rental income was billed to a manufacturing company for several land and facility leases.

C. Special Items

In 2011 the Port reduced Capital Assets by \$481,891 expended on the development of a portion of land which had previously been designated for the Sustainable Energy campus. Costs for site stabilization and an access road were deemed abandoned at the time the land parcel was incorporated into a new land lease for development of a 230 acre parcel by a tenant in the industrial park. After further review and evaluation, the Port has determined there is no future value in the remaining construction in progress costs of \$1,292,843 expended for engineering and architectural design of the incubator building which was to have been built on the site. A reduction to capital assets was made in that amount.

Two residential houses on Port owned waterfront property adjacent to the Port Orchard Marina Park were demolished in order make way for an expansion of the Marina Park. A loss of \$207,428 due to the demolition of the houses was recognized. In addition, a loss of \$40,464 was recognized in 2013 for the demolition of the old Harper Pier, scheduled to be rebuilt in 2014.

SECTION 3

STATISTICAL



Port of Bremerton

STATISTICAL SECTION NARRATIVE AND SCHEDULES

This section of the Port's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements and note disclosures present about the Port's overall financial health.

CONTENTS

FINANCIAL TRENDS

These schedules contain trend information to help the reader understand how the Port's financial performance and well-being has changed over time. The schedules include fiscal year 2004 and forward, and include:

Schedule 1 – Revenue, Expenses, and Changes in Fund Net Position, Last Ten Years

Schedule 2 – Fund Net Position by Component, Last Ten Years

REVENUE CAPACITY

These schedules contain information to help the reader assess the factors affecting the Port's ability to generate its property taxes and how the property tax rates have changed over time. Schedules included are:

Schedule 3 – Property Tax Levies and Collections, Last Ten Years

Schedule 4 – Assessed Value of Property, Last Ten Years

Schedule 5 – Property Tax Rates, Last Ten Years

DEBT CAPACITY

These schedules present information to help the reader assess the affordability of the Port's current levels of outstanding debt and the Port's ability to issue additional debt in the future. Details regarding the Port's outstanding debt can also be found in the notes to the financial statements. Schedules included are:

Schedule 6 – Computation of Legal Debt Margin, Current Year

Schedule 7 – Computation of Direct & Overlapping Bonded Debt, Current Year

DEMOGRAPHIC INFORMATION

These schedules offer demographic and economic indicators to help the reader understand the environment in which the port's financial activities take place. Schedules included are:

Schedule 8 – Demographic/Economic Statistics, Last Ten Years

Schedule 9 – Ratios of Outstanding debt, Last Ten Years

Schedule 10 – Principal Employers of Kitsap County, Current Year and 2003

OPERATING INFORMATION

These schedules contain data about the Port's operations to help the reader understand how the information in the Port's financial report relates to the services it provides and the activities it performs.

Schedule 11 – Number of Port Employees by Division, Current Year

Schedule 12 – Bremerton National Airport Enplaned/Deplaned Freight, Last Ten Years

Schedule 13 – Bremerton National Airport Landings & Takeoffs, Last Ten Years

Schedule 14 – Existing Kitsap County Moorage Facilities, As of March 2014

Schedule 15 – Largest Property Leases, Current Year

Schedule 16 – Capital Assets Information – Current Year

Port of Bremerton

Statistical Section - Schedule 1

Revenues, Expenses, and Changes in Fund Net Position

Last Ten Years

Page 1 of 3

	2004	2005	2006	2007	2008
Operating Revenues					
Airport	\$ 200,178	\$ 202,586	\$ 208,103	\$ 209,490	\$ 217,149
Marinas	1,215,298	1,322,327	978,910	1,074,630	1,248,785
Property Lease	918,879	1,032,097	1,071,645	1,149,015	1,168,103
Other	2,820	46,188	1,140	421	393
Total	2,337,175	2,603,198	2,259,798	2,433,556	2,634,430
Operating Expenses					
Direct	3,196,503	3,555,575	3,546,800	3,652,393	4,269,532
Administrative	279,372	332,092	329,570	342,338	370,909
Depreciation	1,460,007	1,497,749	1,401,468	1,433,253	1,305,868
Total	4,935,882	5,385,416	5,277,838	5,427,984	5,946,309
Operating Income (Loss)	(2,598,707)	(2,782,218)	(3,018,040)	(2,994,428)	(3,311,879)
Non-Operating Revenues(1)					
Ad valorem tax revenues	2,730,525	2,838,978	2,965,555	7,577,576	7,728,339
Interest income	99,242	212,255	463,342	934,485	221,147
Gain on disposition of assets	(41,547)	(79,502)	-	314,578	(24,940)
Other non-operating revenues	595,609	80,448	128,541	95,057	985,165
Total	3,383,829	3,052,179	3,557,438	8,921,696	8,909,711
Non-Operating Expenses					
Interest Expense	141,777	135,415	294,801	774,622	740,975
Other non-operating expenses	44,387	70,264	31,821	93,694	24,284
Total	186,164	205,679	326,622	868,316	765,259
Capital Contributions	939,350	3,649,914	1,834,438	4,329,936	1,384,655
Special Items					
Increase (Decrease) in net position	1,538,308	3,714,196	2,047,214	9,388,889	6,217,228
Total Net Position					
Beginning of Year	34,221,615	35,459,644	39,173,840	41,221,054	50,667,194
Change in Accounting Principle					
Prior Period Adjustment	(290,279)	-	-	57,251	-
End of Year	\$ 35,469,644	\$ 39,173,840	\$ 41,221,054	\$ 50,667,194	\$ 56,884,422

(1) Other non-operating revenues include timber thinning revenue and miscellaneous tax receipts.

(2) Other non-operating expenses include election costs and extraordinary items.

Port of Bremerton

Statistical Section - Schedule 1

**Revenues, Expenses, and Changes in Fund Net Position
Last Ten Years**

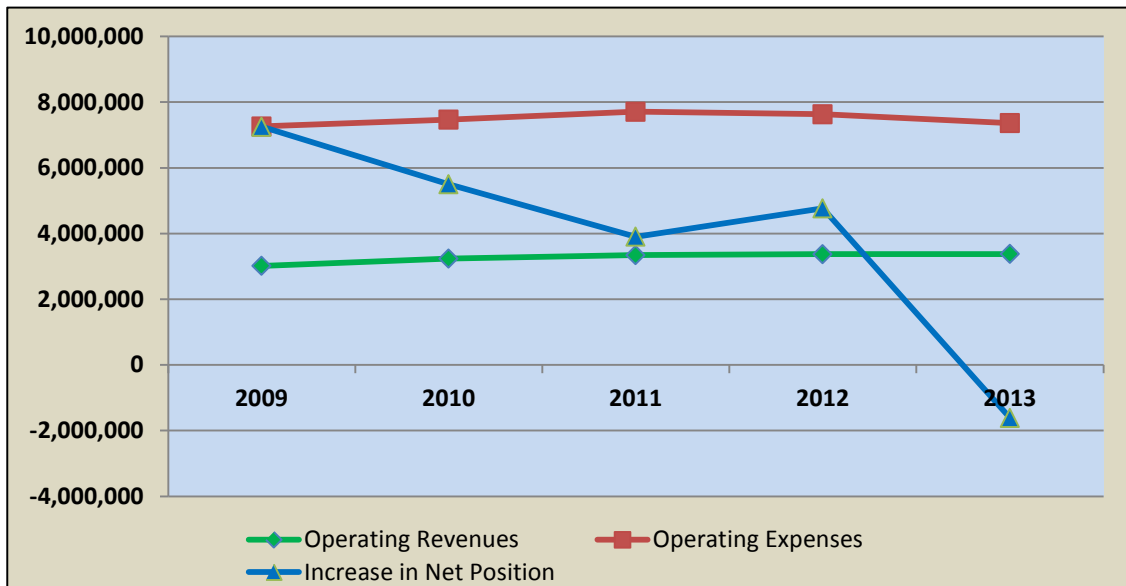
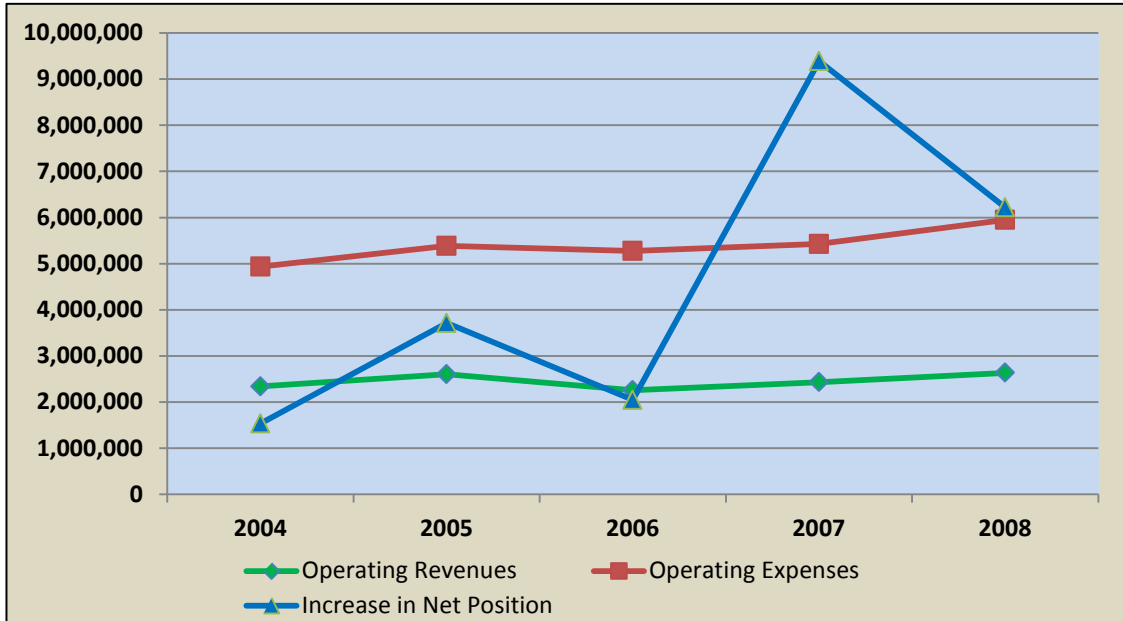
Page 2 of 3

	2009	2010	2011	2012	2013
Operating Revenues					
Airport	\$ 217,646	\$ 217,595	\$ 216,843	\$ 228,208	\$ 231,276
Marinas	1,552,448	1,647,755	1,702,583	1,561,244	1,589,472
Property Lease	1,241,556	1,370,761	1,422,499	1,582,488	1,554,724
Other	1,572	617	264	337	1,437
Total	3,013,222	3,236,728	3,342,189	3,372,277	3,376,909
Operating Expenses					
Direct	4,136,970	4,193,133	4,340,151	4,112,257	3,923,258
Administrative	585,452	640,938	583,662	621,381	570,611
Depreciation	2,537,146	2,634,037	2,788,003	2,897,473	2,870,886
Total	7,259,568	7,468,108	7,711,816	7,631,111	7,364,755
Operating Income (Loss)	(4,246,346)	(4,231,380)	(4,369,627)	(4,258,834)	(3,987,846)
Non-Operating Revenues(1)					
Ad valorem tax revenues	7,908,740	7,860,705	7,772,679	7,456,636	3,380,234
Interest income	39,935	22,095	18,016	22,784	21,259
Gain on disposition of assets	(2,266)	(1,672)	-	-	(248,299)
Other non-operating revenues	140,252	150,644	276,637	486,361	88,173
Total	8,086,661	8,031,772	8,067,332	7,965,781	3,241,367
Non-Operating Expenses					
Interest Expense	629,167	615,535	463,184	301,663	157,762
Other non-operating expenses	69,302	327	42,091	981	29,822
Total	698,469	615,862	505,275	302,644	187,584
Capital Contributions	4,108,148	2,315,270	710,894	1,364,473	612,338
Special Items					(1,292,843)
Increase (Decrease) in net position	7,249,994	5,499,800	3,903,324	4,768,776	(1,614,568)
Total Net Position					
Beginning of Year	56,884,422	63,945,668	63,945,668	72,866,901	77,927,198
Change in Accounting Principle					(53,929)
Prior Period Adjustment	(188,748)	-	-	291,521	(21,824)
End of Year	\$ 63,945,668	\$ 69,445,468	\$ 67,848,992	\$ 77,927,198	\$ 76,236,877

(1) Other non-operating revenues include timber thinning revenue and miscellaneous tax receipts.

(2) Other non-operating expenses include election costs and extraordinary items.

Revenues, Expenses, and Changes in Fund Net Position
Last Ten Years



Port of Bremerton

Statistical Section - Schedule 2

**Fund Net Position by Component
Last Ten Years**

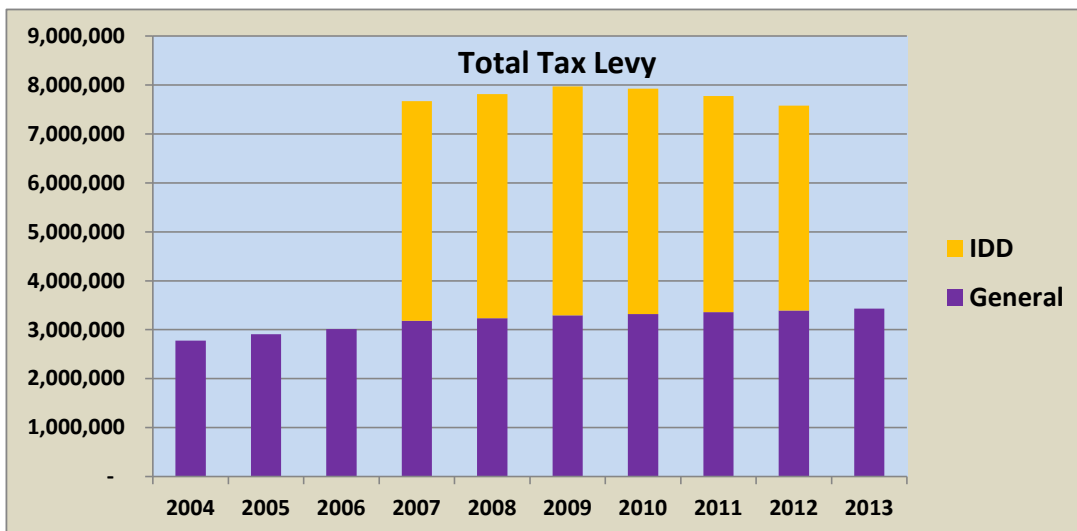
	2004	2005	2006	2007	2008
Net Investment in capital assets	\$ 28,033,562	\$ 32,221,320	\$ 34,530,650	\$ 38,733,438	\$ 52,144,361
Restricted for Capital Assets	0	0	455,054	5,091,208	-
Unrestricted	7,426,082	6,952,520	6,235,350	6,842,548	4,740,061
Total net position	<u>35,459,644</u>	<u>39,173,840</u>	<u>41,221,054</u>	<u>50,667,194</u>	<u>56,884,422</u>

	2009	2010	2011	2012	2013
Net Investment in capital assets	\$ 57,850,558	\$ 61,357,709	\$ 62,712,500	\$ 63,299,314	\$ 61,036,107
Restricted for Capital Assets	838,958	841,368	842,948	751,329	16,114
Unrestricted	5,256,152	7,246,391	9,311,453	13,876,554	15,184,656
Total net position	<u>63,945,668</u>	<u>69,445,468</u>	<u>72,866,901</u>	<u>77,927,197</u>	<u>76,236,877</u>

Source: Port of Bremerton Records

Property Tax Levies and Collections

Year	Type	Total Tax Levy	Supplemental Assessment	Total Tax Collections	% of Total Tax Collection to Levy (1)	Net Tax Adjustments Inc. (Dec.)	Outstanding Delinquent Taxes	% Delinquent Taxes to Tax Levy
2004	General	2,747,000	30,966	2,731,955	98.34%	(42,172)	3,839	0.14%
2005	General	2,834,641	71,339	2,828,865	97.35%	(70,514)	6,602	0.23%
2006	General	2,950,380	63,253	2,970,333	98.56%	(38,866)	4,434	0.15%
2007	General	3,073,157	107,227	3,138,080	98.67%	(38,999)	3,305	0.11%
	IDD	4,338,806	151,388	4,430,463	98.67%	(55,060)	4,672	
2008	General	3,204,366	30,819	3,198,332	98.86%	(33,039)	3,815	0.12%
	IDD	4,535,604	43,622	4,527,064	98.86%	(46,766)	5,396	
2009	General	3,271,817	23,784	3,263,295	99.02%	(27,480)	4,826	0.15%
	IDD	4,641,236	33,739	4,629,146	99.02%	(38,982)	6,847	
2010	General	3,299,841	19,768	3,281,843	98.86%	(31,893)	5,873	0.18%
	IDD	4,578,373	27,428	4,553,403	98.86%	(44,251)	8,147	
2011	General	3,340,667	15,404	3,292,600	98.11%	(30,678)	32,793	0.98%
	IDD	4,401,211	20,294	4,337,881	98.11%	(40,418)	43,206	
2012	General	3,375,290	16,163	3,311,991	97.66%	(23,045)	56,416	1.67%
	IDD	4,164,766	19,943	4,087,549	97.66%	(28,435)	68,725	
2013	General	3,411,094	17,781	3,303,917	96.36%	(23,883)	101,074	2.96%

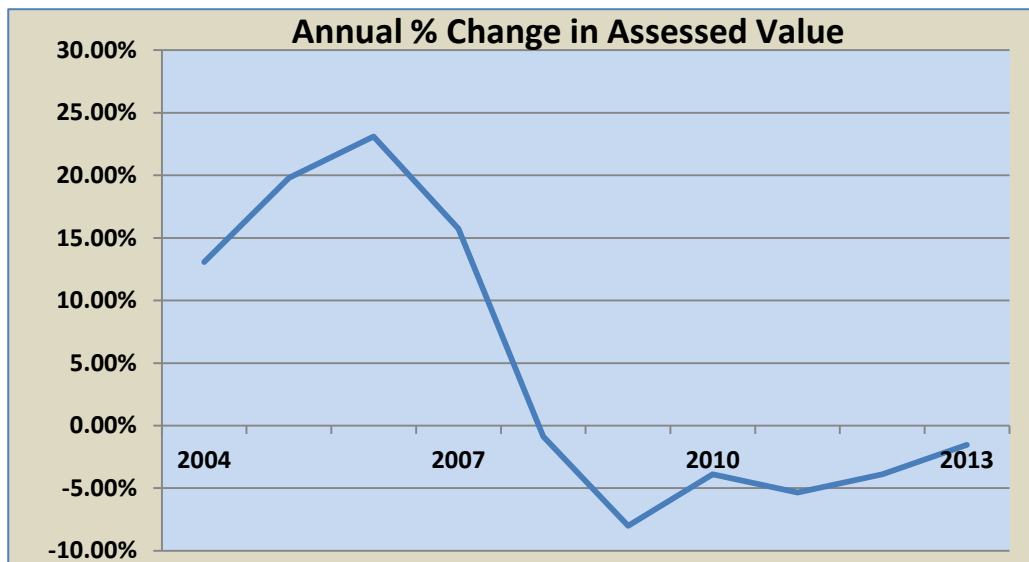


(1) Percentage of Total Tax levy plus Supplemental Assessment to Tax Collection

Note: Industrial Development District (IDD) Tax Levy to be assessed and collected over a six year period beginning in 2007 and ending in 2012.

***Assessed Value of Property
Last Ten Years**

Fiscal	Tax	Real Property	Personal Property	Public Utilities	Total	% Change
2004	2005	6,281,658,981	116,457,240	136,455,678	6,534,571,899	13.06%
2005	2006	7,577,852,584	128,726,727	122,712,275	7,829,291,586	19.81%
2006	2007	9,362,326,907	142,399,865	132,239,232	9,636,966,004	23.09%
2007	2008	10,865,024,326	151,721,437	136,244,156	11,152,989,919	15.73%
2008	2009	10,756,985,692	167,735,860	132,202,720	11,056,924,272	-0.86%
2009	2010	9,884,370,695	159,160,808	126,760,394	10,170,291,897	-8.02%
2010	2011	9,450,684,124	189,793,292	125,523,757	9,766,001,173	-3.98%
2011	2012	8,953,332,303	172,727,851	126,235,598	9,252,295,752	-5.26%
2012	2013	8,622,614,748	134,788,277	134,990,000	8,892,393,025	-3.89%
2013	2014	8,486,813,105	136,411,227	131,806,805	8,755,031,137	-1.54%

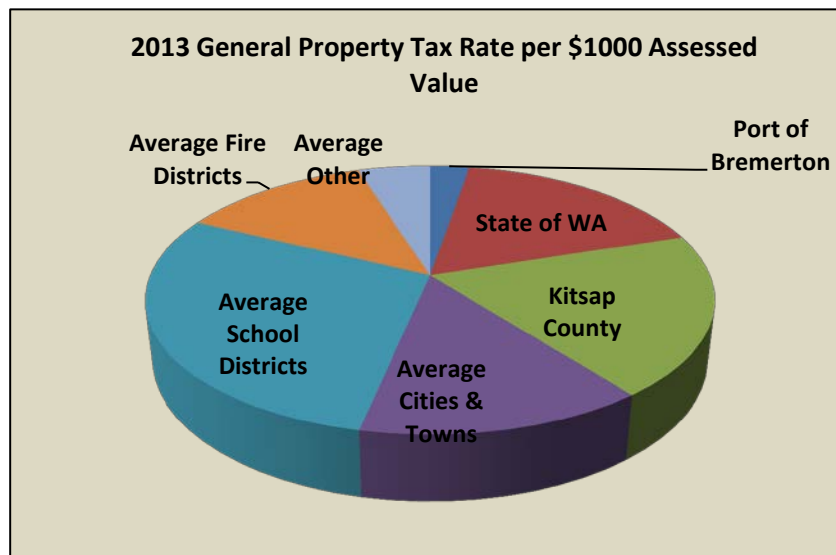


Source: Kitsap County Statement of Assessments

*All property in Kitsap County is physically inspected at least once every six years. Values are updated countywide on an annual basis by statistical analysis.

**Property Tax Rates
Per \$1,000 of Assessed Value
Direct and Overlapping Governments
Last Ten Years**

Year	Type	Port of Bremerton	State of WA	County	Average Cities & Towns	Average School Districts	Average Fire Districts	Average Other	Aggregate Consolidated Total
2004	General	0.475	3.08	3.28	2.33	3.94	1.69	0.66	15.455
2005	General	0.434	2.96	3.03	2.21	3.64	1.58	0.75	14.604
2006	General	0.377	2.6	2.6	1.97	3.14	1.43	0.54	12.657
2007	General IDD	0.319 0.450	2.30	2.21	1.71	2.83	1.41	0.58	11.809
2008	General IDD	0.237 0.407	2.03	2.02	1.52	2.58	1.34	0.54	10.674
2009	General IDD	0.296 0.420	2.03	2.08	1.57	2.72	1.4	0.57	11.085
2010	General IDD	0.324 0.450	2.13	2.32	1.73	3.08	1.70	0.62	12.354
2011	General IDD	0.342 0.45	2.38	2.5	1.87	3.14	1.79	0.63	13.102
2012	General IDD	0.365 0.45	2.5	2.66	1.95	3.7	1.83	0.71	14.165
2013	General	0.384	2.51	2.82	2.01	4.19	1.86	0.71	14.484



Computation of Legal Debt Margin
As of December 31, 2013

INDEBTEDNESS FOR GENERAL PURPOSES	
2013 Assessed Value of Taxable Property in the Taxing District	\$ 8,755,031,137
Legal Limit at 3/4 of 1% of Property Value	65,662,734
<i>GENERAL PURPOSE INDEBTEDNESS INCURRED</i>	
Current G.O. Bond Liabilities:	
2009 G.O. Bond	3,750,000
Other Loans	581,400
	4,331,400
<i>Total General Purposes Indebtedness</i>	4,331,400
Assigned Cash and Investments:	
G.O. Bond Cash	5,635
	5,635
Total	5,635
Excess Liabilities Over Assets	4,325,765
Margin of Indebtedness Available	61,336,969
Margin of Indebtedness Available Without a Vote of the People (1/4 of 1% of Assessed value of Property Less Excess Liabilities Over Assets)	
Total Margin Available	\$ 17,682,239

Port of Bremerton

Statistical Section - Schedule 7

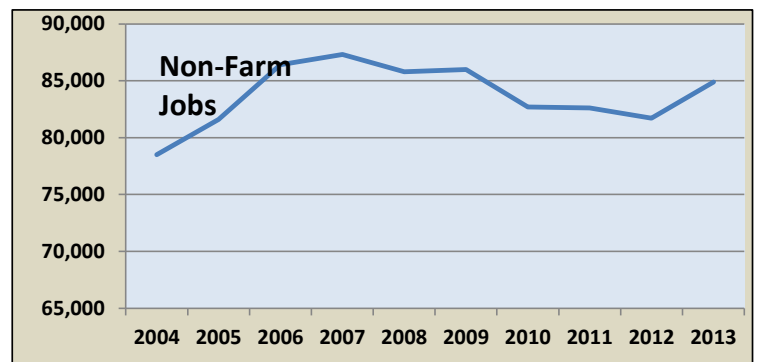
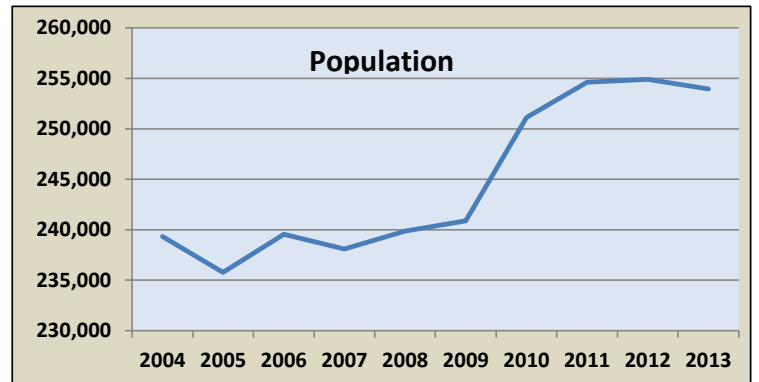
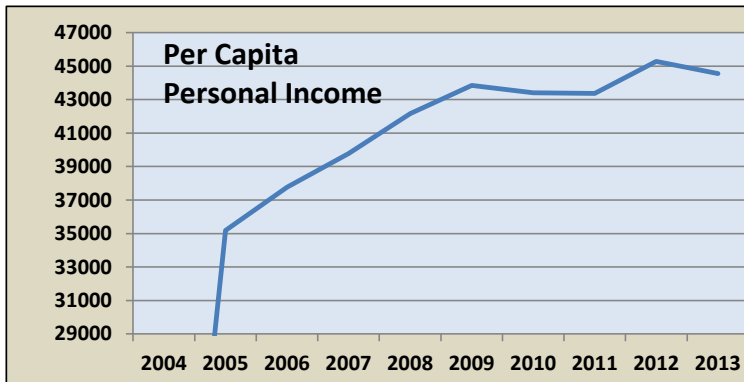
**Computation of Direct & Overlapping Bonded Debt
General Obligation Bonds
As of December 31, 2013**

Jurisdiction	Gross Debt Outstanding	Percentage Applicable to Port of Bremerton	Amount Applicable to Port of Bremerton
School Districts			
Bremerton School District	14,398,389	75.00%	10,798,792
South Kitsap School District	2,903,771	70.00%	2,032,640
Central Kitsap School District	-		-
Subtotal	<u>17,302,160</u>		<u>12,831,431</u>
Cities and Towns			
Port Orchard	1,200,000	50.00%	600,000
Bremerton	<u>36,260,000</u>	90.00%	<u>32,634,000</u>
Subtotal	<u>37,460,000</u>		<u>33,234,000</u>
Port of Bremerton	3,750,000	100.00%	3,750,000
Kitsap County	101,827,439	33.00%	33,603,055
Totals	<u>160,339,599</u>		<u>83,418,486</u>

Note: The Port of Bremerton is not a county wide district.

Demographic/Economic Statistics
Kitsap County, Washington
Last Ten Years

Fiscal Year Ended	Population (1)	Personal Income (thousands of \$ (3))	Per Capita Personal Income (3)	Non Farm Employment (2)	Unemployment Rate (2)	School Enrollment (4)
2004	239,311	8,418	35,178	78,500	6.50%	16,548
2005	235,769	8,904	37,769	81,600	5.60%	15,973
2006	239,543	9,528	39,777	86,400	4.70%	15,744
2007	238,087	10,038	42,163	87,306	4.90%	15,631
2008	239,865	10,518	43,851	85,800	4.60%	15,376
2009	240,862	10,454	43,404	86,000	6.90%	14,902
2010	251,133	10,967	43,374	82,700	8.70%	14,733
2011	254,633	10,842	45,280	82,600	7.70%	14,869
2012	254,911 (5)	11,359	42,580	81,700	7.00%	14,169
2013	253,968 (5)	NA	NA	84,900	6.00%	14,298



Sources: (1) Washington State Office of Financial Management
 (2) Washington State Employment Security Dept.
 (3) Bureau of Economic Analysis, Department of Commerce
 (4) OSPI - Superintendent of Public Instruction
 (5) US Census Estimate
 NA: Not available at time of publication

Ratios of Outstanding Debt
Last Ten Years

Year	General Obligation Bonds (net)	Notes Payable & Other	Total Government Debt	Percentage of personal income	Per Capita Taxes
2004	2,140,000	432,000	2,572,000	0.03%	10.75
2005	1,680,000	676,905	2,356,905	0.03%	10.00
2006	18,921,788	656,631	19,578,419	0.21%	81.73
2007	18,385,938	635,675	19,021,613	0.19%	79.89
2008	14,580,088	614,029	15,194,117	0.14%	63.34
2009	15,331,505	891,257	16,222,762	0.16%	67.35
2010	11,641,678	932,914	12,574,592	0.12%	50.07
2011	7,806,850	655,364	8,462,214	0.08%	33.33
2012	3,826,358	618,744	4,445,102	0.04%	17.36
2013	3,736,450	581,401	4,317,851	0.04%	17.01

Source: Port of Bremerton Records

Notes: (1) Net bonds are bond totals less unamortized premiums and discounts
See Schedule 8 for per capita personal income and population data.

Principal Employers of Kitsap County
Current Year and 2003

Employer	2013			2003		
	Employees	Rank	Percentage of total county employment	Employees	Rank	Percentage of total county employment
Naval Base Kitsap	31,245	1	12.30%	13,135	1	5.54%
Harrison Hospital	2,442	2	0.96%	1,513	4	0.64%
Washington State Government	1,746	3	0.69%	-		0.00%
Central Kitsap School District	1,469	4	0.58%	1,605	2	0.68%
Olympic College	1,206	5	0.47%	-		0.00%
South Kitsap School District	1,176	6	0.46%	1,198	5	0.51%
Kitsap County	1,124	7	0.44%	1,587	3	0.67%
North Kitsap School District	844	8	0.33%	878	7	0.37%
Port Madison Enterprises	752	9	0.30%	-		0.00%
Bremerton School District	663	10	0.26%	-		0.00%
Total	<u>42,667</u>		<u>16.80%</u>	<u>19,916</u>		<u>8.40%</u>

Source: Kitsap Regional Economic Development Alliance

Port of Bremerton

Statistical Section - Schedule 11

**Number of Employees by Division
Current Year**

Division	Number of Employees	Percentage of Employees
Airport / Business and Industrial Park	6	22.22%
Marinas	6	22.22%
Administration		
Marinas	4	14.81%
Finance	5	18.52%
General	2	7.41%
Executive	4	14.81%
Totals	27	

Port of Bremerton**Statistical Section - Schedule 12****Bremerton National Airport
Enplaned/Deplaned Freight**

Year	# Landings	Freight (pounds)		Total
		Enplaned	Deplaned	
2004	256	985,600	0	985,600
2005	247	950,950	0	950,950
2006	247	950,950	0	950,950
2007	230	1,751,450	0	1,751,450
2008	262	550,978	16,339	567,317
2009	254	138,179	41,784	179,963
2010	257	399,650	31,877	431,527
2011	358	193,657	65,877	259,534
2012	253	155,105	32,669	187,774
2013	247	244,720	28,825	273,545
Totals		6,321,239	217,371	6,538,610

Source: Port of Bremerton Records

Port of Bremerton

Statistical Section - Schedule 13

**Bremerton National Airport
Landings and Takeoffs**

Year	Air Carrier	Air Taxi	Itinerant		Local		Total
			General	Military	General	Military	
2004	0	416	20,691	900	31,037	0	53,044
2005	0	432	21,582	900	32,374	0	55,288
2006	0	445	22,273	900	33,412	0	57,030
2007	0	459	22,987	900	34,483	0	58,829
2008	0	73	23,724	900	35,588	0	60,285
2009	0	487	24,485	900	36,729	0	62,601
2010	0	502	25,270	900	37,905	0	64,577
2011	0	103	43,348	900	67,085	0	111,436
2012	0	625	21,625	900	32,438	0	55,588
2013	0	641	22,168	900	33,252	0	56,961

Source: FAA Terminal Area Forecast: National Forecast 2007 - Airport Operations
 Bremerton National Airport - Airport Master Plan, May 2004
 Bremerton National Airport - Airport Master Plan Update February 2013

**Existing Kitsap County Moorage Facilities
As of March 31, 2014**

Moorage Facility	No. on Waiting List Open	No. on Waiting List Cov	Moorage Berths Open	Moorage Berths Cov	Moorage Occupancy % Open	Moorage Occupancy % Cov	Number Visitor Berths
Port Orchard Marina	0	18	184	158	89%	91%	50
Bremerton Marina	0	NA	221	0	39%	NA	60
Yachtfish	0	NA	224	0	55%	NA	0
Kitsap Marina	0	NA	25	0	80%	NA	0
Port Orchard Marine Railway	0	NA	80	0	90%	NA	0
Sinclair Inlet	0	0	16	48	93%	96%	0
Suldan's	0	NA	75	0	50%	NA	0
Brownsville	107	NA	320	0	98%	NA	40
Kingston	297	150	208	54	100%	100%	49
Poulsbo	46	NA	237	0	96%	NA	130

Source: Survey of Marinas conducted by Port of Bremerton

**Current Moorage Rates and Tariffs
As of March 31, 2014 (\$/mo.)**

Moorage Facility	28 Open	28 Cov	38 Open	38 Cov	50 Open	50 Cov
Port Orchard Marina	\$164.36	\$176.68	\$272.40	\$371.70	\$359.50	\$549.12
Bremerton Marina	224.28	NA	310.13	NA	454.41	NA
Yachtfish	198.80	NA	269.80	NA	355.00	NA
Kitsap Marina	220.00	NA	220.00	NA	275.00	NA
Port Orchard Marine Railway	182.00	224.00	247.00	304.00	325.00	400.00
Sinclair Inlet	196.00	252.00	266.00	342.00	350.00	450.00
Suldan's	182.00	NA	247.00	NA	325.00	NA
Brownsville	151.20	NA	205.20	NA	270.00	NA
Kingston	149.80	229.88	203.30	311.98	267.50	410.50
Poulsbo	146.16	NA	198.36	NA	261.00	NA

Source: Survey of Marinas conducted by Port of Bremerton

Historical Moorage Rates and Tariffs
at Port of Bremerton Marinas

PORT ORCHARD MARINA (1)

Year	Effective LHT Rate	28 Open	28 Covered	(40') 38 Open	(42') 38 Cov	50 Open	(52') 50 Cov
2005	4.8535%	\$119.49	\$151.49	\$170.70	\$251.46	\$213.38	\$311.33
2006	3.2788%	124.06	157.31	177.23	261.13	221.53	323.30
2007	4.5345%	171.81	184.69	284.75	388.55	375.80	574.02
2008	5.2892%	173.05	186.02	286.81	391.36	378.51	578.16
2009	5.4551%	173.33	186.32	287.26	391.98	379.11	579.08
2010	7.1025%	176.03	189.23	291.75	398.10	385.03	588.12
2011	7.7450%	177.09	190.36	293.50	400.49	387.34	591.65
2012	8.2640%	177.94	191.28	294.91	402.42	389.21	594.50
2013	8.2350%	177.90	191.23	294.83	402.31	389.10	594.34
2014	12.8400%	185.46	199.37	307.38	419.43	405.66	619.63

BREMERTON MARINA (1)

Year	Effective LHT Rate	28 Open	28 Covered	38 Open	38 Cov	50 Open	50 Cov
2008	0.8308%	NA	NA	\$312.71	NA	\$412.37	NA
2009	5.4093%	NA	NA	326.91	NA	431.09	NA
2010	5.5575%	NA	NA	327.37	NA	431.70	NA
2011	5.9003%	NA	NA	328.43	NA	433.10	NA
2012	6.3415%	NA	NA	329.80	NA	434.90	NA
2013	6.8002%	NA	NA	331.22	NA	436.78	NA
2014	12.8400%	253.08	NA	349.95	NA	512.76	NA

Guest Moorage Only Prior to 2008

Source: (1) Port of Bremerton Records

**Largest Property Leases
As of December 31, 2013**

Tenant Name	Type of Activity	2013 Lease Payment	Lease Expires	Renewal Option Year
1 SAFE Boats	Boat Manufacturer	\$ 493,175	2015	None
2 Electric Boat	Submarine Manufacturer/ Refurbisher	310,495	2012	2017
3 Avian Flight Center, Inc.	Fixed Base Operator	80,815	2022	2042
4 Kitsap County Storm Division	Utility	73,134	2053	2073
5 Glacier Northwest/Cal Portland	Cement Batch Plant	50,903	2028	None
6 Coastal Marine	Marine Vessel Refurbisher	45,234	2015	None
7 Viking Fence	Fence Installer	43,980	2013	2018
8 Brem-Air, Inc.	Waste Removal	43,800	2029	None
9 Art's Custom Chrome	Custom Chrome Work	31,427	2015	2020
10 Bremerton Motorsports Park	Motor Raceway	27,844	2016	2061
Largest 10 Property leases		\$ 1,200,807		
Total Real Estate Revenues		\$ 1,542,360		
Largest 10 Leases as a Percentage of Total Real Estate Revenues		77.86%		

Source: Port of Bremerton Financial Division

Capital Assets Information
As of December 31, 2013

Bremerton National Airport

Location:	8 miles south of Bremerton
Airport Identifier:	PWT
Runways:	1/19 at 6,000' 150'
Use:	General Aviation/Corporate
Instrumentation:	ILS/NDB/GPS
Area:	1,200 acres
Foreign trade Zone:	217 Acres
Tenants/Employees:	11/89

Olympic View Business & Industrial Parks

Location:	8 miles south of Bremerton
Area:	587 acres
Leasable Area	
Building Area:	527,000 sq. ft.
Land	348 acres
Tenants/Employees:	32/834
Foreign trade Zone:	312 acres
Intermodal Rail Facility:	1

Marinas

Bremerton Marina	
Permanent Slips:	221
Visiting Slips:	100
Port Orchard Marina	
Permanent Slips:	341
Visiting Slips:	90
Fueling Station:	1
Boat Launches:	3
Recreation Piers:	1
Parks	3

See Schedule 14

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